

INTERNATIONAL TABLE TENNIS FEDERATION

PARA TABLE TENNIS DIVISION



SITE INSPECTION

Name of Tournament _____	2013 PTT African Championships 2013 Egypt Open
Ranking Factor requested _____	Fa50 and Fa40 respectively
Name of the National Association _____	Egyptian Table Tennis Federation in partnership with the Egyptian Paralympic Committee
Chairperson of the Organizing Committee _____	To be advised
Dates of Play _____	December 2013
Name of Site Inspection Delegate _____	Alison Burchell
Report submitted to ITTF _____	14 October 2013

Situation	<p>Weather: the weather in December is likely to be:</p> <p> Low Temperature 15°C 59°F</p> <p> High Temperature 23°C 73°F</p> <p> Sunshine Hours 9 hrs</p> <p> Rainfall 4mm</p> <p>Rainfall days 1 days</p> <p> Sea Temperature 24°C 75°F</p> <p>History: the city of Sharm el Sheikh, with about 350 000 inhabitants, began as a small fishing village and then a port until the Suez Canal became operational. It has been governed by the Turks in the Ottoman era through to the Israelis but is now firmly in Egyptian territory on the Red Sea, best known for an all year around tourist venue</p>
Security	<p>For those watching television reports, there will be concerns about security. Going through Cairo airport is safe and Sharm el Sheikh has not been affected and is also safe</p>
Airport	<p>Number of airports: Sharm el Sheikh. Teams will probably need to go through Cairo and change to a domestic flight. The flight from Cairo to Sharm el Sheikh takes about 1 hour. By road it is about 6 hours so a flight is recommended</p> <p>Accessibility: in Cairo is good and Sharm el Sheikh is much smaller but accessibility is good</p> <p>Distances: the distance from the arrival gate to immigration in Cairo can be long. For the flight to Sharm el Sheikh, it is likely that the plane will be a bus ride from the terminal</p>
Transport	<p>Airport – hotel Schedules: as per arrivals Number of vehicles: as required with additional support from the hotel Accessibility: vehicles will be provided by the Egyptian Paralympic Committee</p> <p>Hotel - venue <i>Teams and officials:</i> If in the hotel, transport will not be necessary If in the stadium, transport will be necessary: Schedules: as required with the main focus on early morning and late at night with shuttles in between Number of vehicles: as required</p>

	<p>Accessibility: with EPC vehicles</p> <p><i>Emergency</i> Ambulance: will be available Accessibility: will be accessible</p> <p><i>Other</i> Site seeing, costs: should there be a requirement for site seeing, the hotel will be able to assist at the cost of the team or individual/s</p>
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<p>Accommodation</p>	<p>Rehana Royal Beach Resort and Spa There are 700 rooms available in this hotel and another 700 across the road (access via an under-road tunnel) in the Rehana Sharm Resort</p> <p>Number of rooms: 700 Accessibility: not fully accessible and the 5 wheelchair accessible rooms are already booked for December by tour operators</p> <p><i>Room 1:</i> Width of entry door: 79cm Width of bathroom door: 68cm Grab rails, seat in shower: none but plastic chairs will be provided Step to shower: small ledge of 10cm Shower door: access 67cm Lever taps in the shower and sink Space between wall and toilet: 67cm</p> <div style="display: flex; justify-content: space-around;"> <div style="text-align: center;">  <p>Bedroom 1</p> </div> <div style="text-align: center;">  <p>Shower with ledge and 67cm access</p> </div> </div> <div style="text-align: center; margin-top: 20px;">  <p>Showing access to toilet 67cm</p> </div> <p><i>Room 2 (family room building 4): 127 rooms here with 44 on the ground floor, with 3 levels – ground, first and second</i></p>
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Width of front entry: 78cm
 Width of entry door: 80cm
 Width of bathroom door: 69cm
 Grab rails, seat in shower
 Step to shower: ledge of 9cm
 Shower door: access 71cm
 Space between wall and toilet: 72cm
 Taps: levers



Double twin bed plus an additional bed in family room



Access to shower with ledge



Access to toilet

Change of linen: as required
 TV: available in all rooms
 Airconditioning: available in all rooms
 Internet facilities: available at US\$15,00 per day and the signal is intermittent
 Laundry facilities: available
 Electrical plugs: 2 prong European style



Safe: available in all rooms

Elevators (number and access for wheelchairs): in the main reception building, there are 2 elevators

Shop: several shops are in the hotel and just at the entrance, there

	are more including a pharmacy Banking or teller machine: at least 2 are available in the hotel
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Maximum number of players	As per the entry
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Meals	<p>Venue: the stadium has catering facilities</p> <div style="display: flex; justify-content: space-around;">   </div> <p>Catering facility with toilet at the back VIP reception area</p> <p>Hotel: has a large main dining room which will be used for breakfast. As getting to this facility requires use of an elevator which takes only 1 wheelchair, arrangements can be made to use the food court which does not require the elevator but the selection is more diverse in the dining room. For lunch and dinner, a choice is available at the food court and 3 a la carte restaurants with smaller capacity (Italian, Asian and Oriental)</p>  <p>Restaurant at the hotel (breakfast and other meals)</p> <p>Packed meals: will depend on whether the stadium will be used Water, beverages: non-alcoholic beverages are available 24 hours in the hotel. If the competition takes place at the stadium, arrangements will need to be made to distribute water to all participants Variety: good at the hotel Assistance to carry trays: will be available at the hotel Meal times: can be varied depending on demand</p>
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Travel time and distance hotel to sport venue	By car: 25 minutes to the stadium By bus: 25 minutes Rush hour traffic: 25 minutes (there is not much traffic) If in the hotel, perhaps 5 minutes maximum by foot or wheelchair
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Sport Venue	<i>Stadium</i> Size: 27 x 45m
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Accessibility: not very good. There are no wheelchair accessible toilets, the elevator to the upper floors is 67cm wide and access to the venue and playing area would be via 3 entries, not through the main entry. While the main entry is usually used by VIPs, in this instance, it would also need to be used for catering but wheelchair users would be able to get access to the catering facility



Lift in the stadium – only 1



Toilet in VIP area – could be adapted

The toilet in the VIP area could be adapted in terms of the entrance and corner to accommodate wheelchair users (currently 60cm door entry and then short “corridor” is 62cm) such that the wall in the “corridor” could be partially demolished to allow direct entry

Playing area: about 26 x 44m as the corners are internal



Field of play with VIP area and commentator boxes



Field of play from the first level

Warm up and training area: proposed for 3 changing rooms where perhaps 1 standing and 1 wheelchair table can be set up (total 6 tables possibly) but the set up needs to be safe for the players



Training area in the changing room



Transport drop off and access the stadium

Racket testing area: possible in one of the management rooms
 Gluing area: available outside the venue
 Call room ("rule 51"): will be cramped but possible in an entry to the venue
 Classification: can be done using a management room and a table on the field of play
 Meeting rooms: available upstairs
 Classification seminar room: available upstairs
 Offices (TD, referees): available but on a shared basis as some offices will need to be used for other purposes (RCC and classification)
 Rest areas (umpires, players): a small space is available for umpires but depending on space requirements for other functions, this may need to be used for another activity. Rest area for players is likely to be outside in the shade



Current umpires rest area



Office for TD and referees

Change rooms: if the changing rooms are used for training, players will have to go past those training to the toilets
 Wheelchair storage: overnight is possible in the gym
 Lighting: between 1000 and 1200 lux
 Media facilities: commentator boxes and a media centre are available upstairs



Media centre on first floor



Meeting room on the first floor

Temperature: airconditioning is available and the average temperature in December is 25°C



Spectator/team toilets on the first level



Toilet in the changing room 64cm door

In the hotel:

Size: 29,4 x 18,4m



Conference centre



Possible call area

Accessibility: a small ramp would need to be put in for 4 steps into the conference centre. The toilet walls (removable) would need to be adapted to allow wider access (currently 58cm with entry to the toilets of 72cm)

Playing area: approximately the same as the size

Training area: needs to be found

Racket testing area: would need to be set up daily probably in a ground floor room in building 4

Gluing area: not specifically available but a lot of space exists around the venue

Call room ("rule 51"): a small area outside the conference hall would be used

Classification: could be done in a meeting room in the main reception building with the technical tests done in the venue

Meeting rooms: 2 are available in the reception building

Classification seminar room: the same as the meeting rooms

Offices (TD, referees): would be in another building or using their rooms

Rest areas (umpires, players): in the food court

Change rooms: bedrooms would be very close so this would be the best option

Wheelchair storage: a meeting room could be used or the player's hotel room

Lighting: additional lighting would need to be installed

Media facilities: none specifically available



Lift from food court to dining room door 90cm



Lift from lower level to food court door 90cm

Doping control	<p><i>In the stadium:</i> Office/reception: this would be in the medical facility Tables and chairs: available Fridge: to be provided Ablution facilities men and women: available but accessible toilets currently not available</p> <p><i>In the hotel:</i> Office/reception: this would be in the medical facility Tables and chairs: available Fridge: available Ablution facilities men and women: available close by</p>
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Equipment tbc	Equipment to be used
Floor	In the stadium, the floor installed would be used. In the hotel, a wooden floor would be put down
Tables	
Competition + number	8 Donic (5 should be wheelchair accessible)
Warm up + number	9 (5 should be wheelchair accessible)
Training + number	None – use warm up tables
Balls	Tibhar
Lighting	In the stadium, 1000 lux. In the hotel, around 800 lux would need to be installed In the stadium, the windows would need to be covered
Classification	Medical beds: 1 will be available Screens: are not necessary as the classification spaces in both the stadium and hotel are small Desks and chairs: will be available Table tennis table: will be available on the field of play in both the stadium and hotel
Physio	Physio beds: none will be provided but there are massage services at the hotel (at a cost)

Administration	Forms to be used for entries: available PA: available Production of results (photocopier): will be available
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	Pigeon holes: will be available
Medical First aid	<p>Physio support: not planned</p> <p>Medical/emergency services: Doctor at the venue: will be available on call at the stadium and a 24 hour hotel service is available at the hotel</p> <p>Hospital: there are 2 hospitals in Sharm el Sheikh – 5 minutes from the stadium and 15 from the hotel</p>
Classification	<p>Room size: In the stadium: see photo of TD and referee office – about 7 x 5m</p> <p>In the hotel: Meeting room 1: 4 x 8m Meeting room 2: 4,3 x 8,5m</p> <div style="display: flex; justify-content: space-around;"> <div style="text-align: center;">  <p>Meeting room 1</p> </div> <div style="text-align: center;">  <p>Meeting room 2</p> </div> </div> <p>Floor non-slippery, not carpet: in both the stadium and hotel</p>
Technical officials	<p>Technical officials from host: will be provided</p> <p>Referees: likely to be 1 Egyptian and another appointed by ITTF</p> <p>Umpires: will be provided but the majority is likely to be Egyptian due to the short preparation time</p> <p>Racket testing, computer operators, classifiers: referees and umpires can manage racket testing, computer operators will be provided and 2 or 3 classifiers appointed</p> <p>Technical officials from ITTF: to be appointed in the normal way</p>
Volunteers	<p>Ball boys and girls: will be provided as necessary</p> <p>Results: will be provided if necessary</p> <p>Other operational areas: as required</p> <p>Student journalist: will be investigated</p> <p>Team assistants (language): not likely to be provided</p> <p>Transport: not necessary</p>
Repair services	If small repairs are needed, the hotel's staff will be able to assist, otherwise a service will probably be on call
Medal ceremonies	Opening: will be organised

	Medal ceremonies: will be organised Medal design: will be organised Podium: available in the stadium and will be organised easily in the hotel Closing: likely to be a dinner function
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Visas	Will be needed in the country in many cases but this needs to be confirmed with the Egyptian consulate
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Spectators	Seating for 2000 people is available in the stadium. No seating likely in the hotel
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Media	Public relations: will be addressed TV: will be approached to cover the event Radio: contact will be made Internet connection: available
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Stay	African Championships	Egypt Open
Arrival days	14 December 2013	17 December 2013
Practice days/training camp	15 and 16 December 2013	18 and 19 December 2013
Opening Ceremony	16 or 17 December 2013	17 December 2013
Competition days	17 to 19 December 2013	20 to 22 December 2013
Closing Ceremony	19 December 2013	22 December 2013
Departure day	20 December 2013	23 December 2013

Costs	€450 per person for each tournament
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Experience in organising events	The Egyptian Paralympic Committee has experience in organising a number of para events including sitting volleyball and table tennis. The Egyptian Table Tennis Federation has experience in organising African events, world tour and global junior circuit events
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Organizing Committee	Structure of the organizing committee: to be determined but a partnership between the national association and NPC
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Budget	To be finalized by the organizing committee
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Support	Hotel: has provided great support
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Entertainment	In the hotel, there are several activities in the evening. The hotel also has: <ul style="list-style-type: none"> • 11 swimming pools • 275m of beach • A billiard table • Tennis court
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View to the sea from reception



Pool surrounded by building 4

Recommendations

Recognising that it is important for the African Championships to take place and for players from the continent to have the opportunity to qualify for the world championships in 2014, that:

1. The stadium be used as the competition venue with portable toilets for wheelchairs to be installed and cleaned 2 to 3 times a day if the stadium management is not able to undertake alterations to the ground floor toilets
2. The African Championships be held over 2 days and a Fa20 be held over maximum 3 days – total of 5 days with some flexibility allowed
3. That classification and the training camp be held concurrently in the hotel prior to the African Championships using 4 wheelchair accessible and 3 standing tables
4. 8 competition tables and 9 smaller training tables be set up in the stadium
5. While the stadium is being set up, some training be allowed in the afternoon and/or evening as well as before play on the first day of competition
6. Bottled water be provided by the hotel for the stadium together with packed lunches (depending on the competition schedule)
7. Thanks be reflected to the ATTF, the ETTF and EPC for taking on these events at short notice in the best interests of African players