

INTERNATIONAL TABLE TENNIS FEDERATION

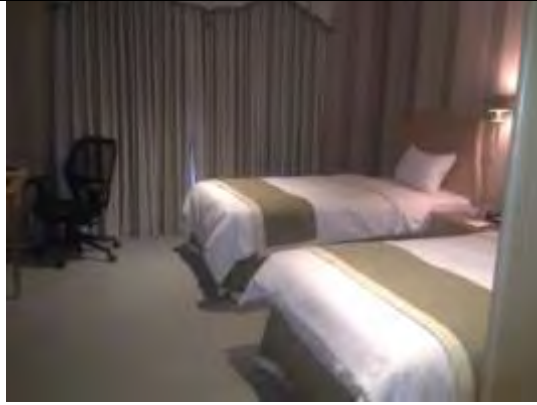
PARA TABLE TENNIS DIVISION



SITE INSPECTION

Name of Tournament	2013 New Taipei City Open
Ranking Factor requested	Fa40
Name of the National Association	Chinese Taipei Table Tennis Association
Chairperson of the Organizing Committee	Lai Fou Hwan
Dates of Play	7 to 10 August 2013
Name of Site Inspection Delegate	Alison Burchell
Report submitted to ITTF	12 January 2013

Situation	<p>Weather: at the time of the event, an average temperature would be 33⁰C with a low of 24⁰C with some rain possible.</p> <p>History: the first settlements in Taipei seem to date back to 1709. Taipei City officially became the capital in 1894. In 1895, Japan took over Taipei from the Chinese to be taken back after the 2nd World War. Taipei is known to be a leader in hi-tech.</p>
Airport	<p>Number of airports: 1 – Taoyuan Airport</p> <p>Accessibility: good although distances can be long</p> <p>Distances: about 30kms and an hour from the hotel</p>
Transport	<p>Airport - hotel Schedules: will be finalised once arrivals and departures are known Number of vehicles: will meet the needs identified Accessibility: accessible vehicles are available</p> <p>Hotel - venue <i>Teams and officials</i> Schedules: will be determined once entries are received Number of vehicles: will meet the needs identified Accessibility: accessible vehicles are available</p> <p><i>Emergency</i> Ambulance: will be available on call Accessibility: are accessible</p> <p><i>Other</i> Sight-seeing: is possible but at the cost of the team</p>
Accommodation	<p>Teams and officials: both hotels were used for the IWAS World Games</p> <p><i>Chateau de Chine</i> Number of rooms: 145 rooms in total; 81 twin rooms and 5 suites are available Accessibility: average in bedrooms but otherwise good</p> <p>Width of entrance passage: 76cms with a small ledge Width of bathroom door: 78cms Width of passage: 108cms</p>



Bedroom

Grab rails, seat in shower: none

Step or doors to shower: none

Bath or shower or combined: separate but divided by a glass door



Bathroom with glassed in area to the right



Glassed in shower and bath

Width of glass door to shower/bath: 61cms

Height of bath: 58cms

Taps or levers: levers

Change of linen: as necessary

Elevators (number and access for wheelchairs): 3 elevators with doors 90cms with space for 2 wheelchairs



Elevator

TV: in each room

Airconditioning: in each room

Internet facilities: in each room and at no charge

Safe: in each room

Refreshments: at no charge, water, tea, coffee, Coke and Sprite are available

Electrical plugs: 3 point



Santos Hotel

Number of rooms: 287 rooms in total; 226 twin rooms are available

Accessibility: average in bedrooms but otherwise good; 1 wheelchair accessible room available

Regular room

Width of entrance passage: 82cms

Width of bathroom door: 62cms

Width of passage between bed and furniture: 91cms

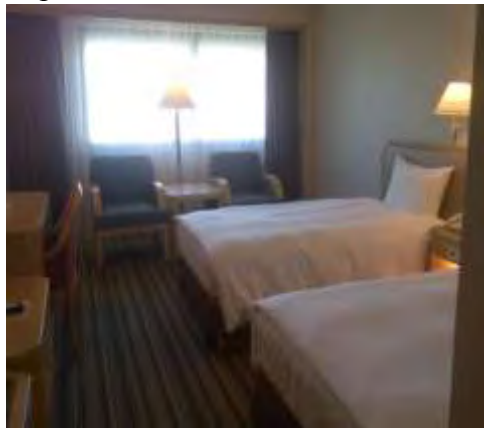
Grab rails, seat in shower: none

Step or doors to shower: none

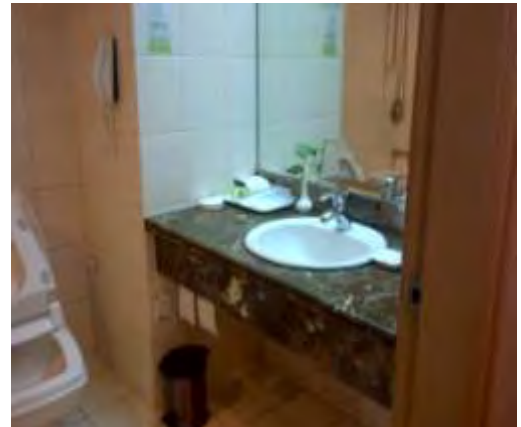
Bath or shower or combined: combined

Height of bath: 57cms

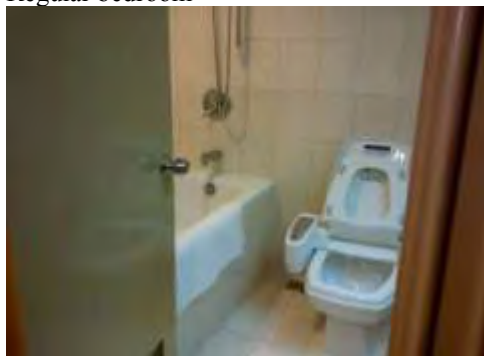
Taps or levers: levers



Regular bedroom



Bathroom



Bathroom

Wheelchair accessible room

Width of entrance passage: 80cms

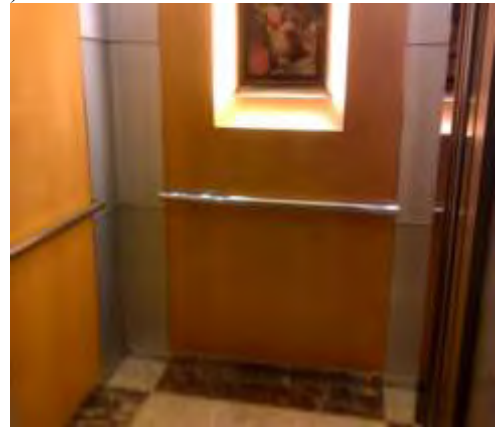
Width of bathroom door: 83cms
 Width of passage between bed and furniture: 84cms
 Grab rails, seat in shower: none
 Step or doors to shower: none but small, easy ramp to the bathroom
 Bath or shower: shower
 Taps or levers: levers



Wheelchair accessible bedroom (only double bed) and bathroom



Wheelchair accessible bathroom



Elevator

Change of linen: as necessary
 Elevators (number and access for wheelchairs): 3 elevators with doors 100cms with space for 2 wheelchairs




TV: in each room
 Airconditioning: in each room
 Internet facilities: in each room and at a charge (NT\$100 for an hour, NT\$300 for the day)
 Safe: in each room
 Refreshments: tea and coffee

Shops: are in close proximity to both hotels
 Banking or teller machine: are in close proximity to both hotels

Maximum number of players	200 players
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Meals	<p>Hotel: lunch scheduled 06h30 to 10h00 for breakfast and 17h30 to 21h00 for dinner in the Chateau de Chine; 06h30 to 10h00 for breakfast and 18h00 to 21h00 for dinner at the Santos Hotel</p> <p>Packed meals: planned for the lunch at the venue</p> <p>Water, beverages: will be available at the venue</p> <p>Variety: both hotels are likely to set up a separate dining area and serve Halaal, Kosher and vegetarian meals</p> <p>Assistance to carry trays: will be available in both hotels</p>
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Travel time and distance hotel to sport venue	<p>Between 6 and 15 minutes to the Chateau de Chine</p> <p>About 40 minutes to the Santos Hotel</p>
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Sport Venue	<p>Accessibility: good; the MRT is also 5 minutes away</p> <p>Playing area: 57m x 42m with 4 500 permanent seats plus 2 600 retractable</p>  <p style="text-align: right;">Competition hall</p> <p>Training area: approximately 45m x 37m about 20m from the competition hall; 1 elevator would need to be used by wheelchair players with 1 going at a time</p>   <p>Training arena Elevator to the training area</p> <p>Racket testing area: is available in one of the rooms in the venue</p> <p>Gluing area: is available</p> <p>Call room (“rule 51”): is available</p> <p>Classification: not necessary at Fa40 although some space can be found</p> <p>Meeting room: one is available at the venue with cinema style seating</p> <p>Classification seminar room: the meeting room could be used</p> <p>Offices (TD, referees): a shared office is likely</p>
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Rest areas: a room is available for umpires and an area can be used for players



Umpires room



Meeting room at the venue

Change rooms: several are available with both Western and Eastern toilets

Wheelchair accessible toilets: are available close to the field of play



Wheelchair toilets close to the field of play

Wheelchair storage: a lockable space can be found

Lighting: approximately 600 lux

Media facilities: exist in the competition hall and a work area with cable internet connections is available



VIP room: is also available

PA system: is available

Equipment

Equipment to be used

Floor	Tarraflex likely
Tables	
Competition + number	Donic World Championship TC (blue) maximum 24
Warm up + number	Donic World Championship TC (blue) – training hall
Training + number	Donic World Championship TC (blue) maximum 20
Balls	Nittaku *** (white)
Lighting	About 600 lux
Classification	Not envisaged
Physio	Physio beds: can be made available if necessary

Administration	Production of results (photocopier): all necessary facilities will be available Pigeon holes: will be available
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Medical First aid	Physio support: none Medical/emergency services: will be available Doctor at the venue: will be available Hospital: 4 minutes drive from the venue
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Technical officials	Technical officials from host: will be provided with support from the CTTTA Referees: a certified referee from Taipei is available and another IR will need to be appointed Umpires: will be provided by the CTTTA with an invitation to foreign umpires to be issued Racket testing, computer operators, classifiers: will be available Technical officials from ITTF: TD, referee team, observing classifier and, if necessary, racket testing official will be appointed
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Volunteers	Ball boys and girls: will available as necessary Results: will be available Student journalist: will be investigated Team assistants (language): will be investigated Transport: will be provided if necessary
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Repair services	Will be available on call
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Medal ceremonies	Opening: a short ceremony will be organised Medal ceremonies: will be organised Medal design: will be done Podium: already exists Closing: likely to be a closing function
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Visas	Visas are not necessary for a number of countries but the CTTTA and CTPC will provide support with all applications for teams which will need them
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Spectators	Through advertising, spectators will be encouraged to attend
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Media	TV: contact will be made to promote the event Radio: contact will be made to promote the event Newspapers, magazines: contact will be made to promote awareness
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	<p>Website: no separate website will be organised</p> <p>Design of logos: will be done</p> <p>Internet connection: available in the media work area by cable</p>
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Stay	
Arrival days	5 August 2013
Practice days	5 and 6 August 2013
Opening Ceremony	7 August 2013
Competition days	7 to 10 August 2013
Closing Ceremony	10 August 2013
Departure day	11 August 2013

Costs	The entry fee will be €600,00 per person
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Experience in organising events	<p>The CTPC has organised a number of multi-sport events including the Deaflympic Games in 2007 and the IWAS World Games. The CTPC also organised the successful IPC Table Tennis World Championships in 2002</p> <p>The CTTTA annually organises an ITTF junior circuit event</p>
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Organizing Committee	<p>Structure of the organizing committee: to be decided between the CTPC and CTTTA</p> <p>Link to the National Association: the CTTTA has offered its support to assist with the technical organisation</p> <p>Link to the NPC: the CTPC is working closely with the CTTTA and will lead the organising committee</p>
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Budget	To be finalised with the establishment of the organising committee
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Support	<p>Local municipality: will be approached once the event is sanctioned</p> <p>Provincial/state authorities: will be approached once the event is sanctioned</p> <p>National government: will be approached once the event is sanctioned</p> <p>Sponsors: will be investigated</p>
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Entertainment	There will not be any organised entertainment but with both hotels in the city, teams could investigate
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Recommendations	<p>That the tournament be approved as a Fa20 event due to the access to the bathrooms in both hotels being 61cms and challenging for wheelchair players. If the event goes well in 2013 with players managing to cope with the hotel, the event be approved in 2014 as Fa40 as all other aspects are good. Further that:</p> <ol style="list-style-type: none">1. The event perhaps be held later in the year to be a possible back to back tournament with the proposed Taichung event. This could possibly allow sharing of costs for some officials, be attractive to players wishing to get their tournament credit in a cost effective way and reduce the challenges which may be experienced in heat of 33⁰C2. The natural light in the training hall be covered up3. A interim arrangement be made for wi-fi access in the competition hall for the TD and referee4. Consideration be given to having some teams in each hotel to be able to compare accessibility issues5. Consideration be given to having some smaller wheelchairs available for players to get access to the bathrooms on request
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