



# INTERNATIONAL TABLE TENNIS FEDERATION

## PARA TABLE TENNIS DIVISION: 1/2013

Minutes of a meeting of the Para Table Tennis Division held in the ITTF Headquarters, Renens, Switzerland on 25, 26 and 27 January 2013 from 16h05.

**PRESENT:** Øivind Eriksen (Chairperson), Emese Barsai, Alejandra Gabaglio, John Ng, Juraj Stefak, Nico Verspeelt, Barbara Talbot, Gorazd Vecko

**COOPTED ADVISORS:** Alena Kánová, Peppe Vella

**BY INVITATION:** Neil Harwood (Deputy President), Jordi Serra (for opening on 26 January 2013)

**APOLOGIES:** Lill Bhagwan, Gaël Marziou

**IN ATTENDANCE:** Alison Burchell

**WELCOME:** the Division noted the comments made by:

- the Deputy President who noted the work that Jordi Serra had done in establishing the modus operandi of an integrated approach to table tennis in the Olympic and Paralympic Games when he worked in Barcelona in 1992.
- the Deputy President who indicated that the 2012 Paralympic Games had been the best yet from a public perspective.
- the Chairperson who noted that this meeting was the last of the Division's term of office and marked the beginning of the cycle leading up to the 2016 Paralympic Games.
- the Chairperson who reflected the appreciation of the knowledge of table tennis demonstrated by both Neil and Jordi and their friendship.
- Mr Serra who, in thanking the Division, reflected that:
  - the integration of PTT was one of the highlights of his 14 year career in the ITTF, which was not without some challenges but the integration was ongoing.
  - PTT had brought good practices into the ITTF.
  - the establishment of the office in a large building in Renens which was a model being followed by other IFs.
- the Deputy President who noted that Jordi had helped to lift the ITTF following his involvement in Barcelona.
- the Deputy President who requested all Division members to promote integration and if that was not possible, encourage a very strong partnership between associations and NPCs.

**1 CONFIRMATION OF MINUTES:** the minutes of the meeting held on 4 September 2012 were confirmed and signed.

**2 CHAIRPERSON'S REPORT:** the Division noted the Chairperson's report that:

2.1 succession planning:

- each person needed to identify a person or persons to train in order to be take over at any time.
- Nico would continue till the online entry system was working well as this would reduce the workload and a volunteer had already begun to take over some tournament related work.
- the classification and selection administration had been built up from nothing from 2000.
- Juraj would need to identify a person or persons with whom to work.

- Barbara had a committee in place and was working closely with the continental development officer.
  - Alejandra had identified 2 people with whom she was working.
  - Emese had started to work in 2 organisations in Hungary and the ETTU PTT Committee had been established and had several plans to implement.
  - Alena was one of the deputy chairpersons of the ETTU PTT Committee.
  - John was in the process of forming a committee but the membership was from NPCs and he had approached some representatives from associations to get involved.
  - Jolanda had now been replaced by Peppe and there was good cooperation between the members of the Players' Committee.
  - the replacement of the chairperson may be a bit simpler.
- 2.2nominations 2013-2015:
- the nomination deadline was 15 March 2013.
  - members should communicate with Øivind and Nico on progress with nominations.

The Division asked:

- a) John to work with ATTU to establish a continental committee.
- b) members to communicate with Øivind and Nico on progress with nominations.

- 3 VICE-CHAIRPERSON'S REPORT:** the Division noted the Vice-Chairperson's report that he would attend the AGM in Paris.
- 4 TREASURER'S REPORT:** the Division noted the Treasurer's report that:
- 4.1capitation fees 2012: all payments had been received for 2012 and MSL had signed an agreement for sponsorship which had reduced the costs of developing the online entry system.
- 4.2IPC grant 2012: full payment had been received on submission of the second report.
- 4.3budget 2013: the following was proposed:

<b>Income</b>	<b>2013</b>
IPC	29000
Sanction fees	5700
Capitation fees regionals	27000
Interest	0
Capitation Fa20, Fa40	54000
Classification	3000
<b>TOTAL</b>	<b>118700</b>

<b>Expenditure</b>		<b>2013</b>
Meetings		
	PTTD	34000
	Other	6000
Chairperson		3600
Vice-Chairperson		700
Development program		24000
Medical officer		4000
Selection officer		9000
Tournament officer		1000
Webmaster		5000
TD trainees		10000
TD education		2000
Athlete representative		1000
Players Committee		5000
Regions		25000
	Africa	5000
	Americas	5000
	Asia	5000
	Europe	5000
	Oceania	5000

Media/TV		5000
Other expenses		3500
Gifts		2000
Dr Wu		2000
Online entry system		28000
Class 11 provision		5000
Racket testing provision		5000
<b>TOTAL</b>		<b>180 800</b>

The Division resolved to approve the budget.

**5 SECRETARIAT'S REPORT:** the Division noted the Secretariat's report that:

5.1 marketing and sponsorship: equipment sponsors had been signed for the Asian and Oceania Championships and the World Championships.

5.2 review of the strategic plan:

- PTT should be able to attract more spectators, perhaps reduce tables in events, reduce the number of tables, address TV coverage, provide entertainment.
- attracting people to support change in society was important.
- to develop a better product and then market it.
- influence within other committees to promote further integration.
- media and sport science were key committees.
- players liked to play doubles but rating points were not possible but a separate rating system could be.
- technology was a key area.
- associations should profile their athletes better and more often including updating profiles developed for London – this could be done by TDs and the Players' Committee.
- online education could reduce costs.

5.3 liaison with IWAS: ongoing primarily for the IWAS Games (youth and senior).

5.4 liaison with CP-ISRA: nothing to report.

5.5 liaison with INAS:

- a working group of Nico, Gorazd and Alison had been established to develop an MoU which should be signed by April 2013.
- the history was outlined including the ITTF meeting its commitment to have a workable and defensible classification system by September 2010.
- the practical tests worked in terms of identifying ID players.
- researchers had approached PTT classifiers to assist in identifying players who were potentially cheating.
- working with the practical tests and video analysis ensured that players who were allegedly cheating were identified.
- it would be difficult to promote integration with associations and NPCs and not be consistent with INAS.
- various aspects of the MoU to give the working group a mandate were outlined.

5.6 liaison with Special Olympics International: an MoU had been developed and feedback was awaited.

5.7 liaison with Deaflympics/CISS/ICSD: an MoU had been developed and feedback was awaited.

5.8 transfer of work to Headquarters: all classification cards had been scanned and Gaël was developing an electronic classification form for use from 2013.

5.9 online entry system: the contract with MSL had been signed and work was in process with the second phase about to be checked.

5.10 Commonwealth Games 2018: discussions were ongoing with the Gold Coast and indications were that 2 PTT events would be included.

The Division resolved to:

- a) thank the Marketing Director for his efforts to raise sponsorship for PTT.
- b) give the working group a specific mandate for the ongoing discussions with INAS.
- c) ask Neil to brief the Executive Committee about developments with INAS.
- d) approve the outline strategic plan (see page 11 and 12).

The Division asked:

- i) Neil to discuss a possible nominee for the media committee and if necessary, follow up with the relevant association.
- ii) Juraj to discuss a possible nomination with Sheng for the Sports Science Committee.
- iii) Neil to discuss with Glenn the inclusion of disability in the ITTF's UN and Peace and Sport work.
- iv) Alison to investigate with David whether points for a doubles event (not in the team event) were possible.
- v) Peppe to follow up with players about updating their profiles for the website.

- 6 DEVELOPMENT REPORT:** the Division noted the report from the Development Program that:
- 4 agreements had been signed with Africa, Latin America, North America, Oceania although Asia and Europe were still pending.
  - the following appeared in the agreement:  
Clause 4: Para Table Tennis Course US\$4000
    1. ITTF PTT will provide US\$4000 for the organisation of *at least* one Para Table Tennis course of *up to* 8 days annually.
    2. The Para Table Tennis course may be coach education, training camp, or classification course or a combination of similar courses.
    3. The budget shall include *up to* US\$2000 to the host, and *up to* US\$1000 expert airfare, US\$1000 expert indemnity.
  - details of which countries, type of course, dates and expert were being discussed and would be confirmed in due course.
  - all continents appreciated the allocation greatly.
- 7 PLAYERS' COMMITTEE REPORT:** the Division noted the report that:
- 7.1 brochure on player education on the rules including racket testing and doping control: this should be finalised by 31 March 2013.
  - 7.2 criteria for an award for the best organised tournament: the results from the survey completed by players had been collated from 6 tournaments and sent to Gorazd but it was difficult to identify the best organised tournament.
  - 7.3 criteria and process for the best players awards: discussions were ongoing.
  - 7.4 criteria for "players' player" award: discussions were ongoing.

The Division asked the Players' Committee to identify where the best organised tournament should be recognised and if so, how.

- 8 ATHLETES' REPRESENTATIVE REPORT:** the Division noted the report that:
- 8.1 IPC Athletes' Council: new members had been elected during the Paralympic Games and the chairperson was still Bob Balk (USA).
  - 8.2 ITTF Athletes' Commission:
    - meetings generally took place at the World Championships.
    - discussions were still focused on racket control and the rating system.
    - the chairperson had given medals to players during the 2012 Paralympic Games.

- several players still did not pay enough attention to racket control.
- the ETTU would establish an Athletes' Commission and a PTT player would likely be included.

The Division asked Neil to address the regular and ongoing testing of racket coverings with the incoming chairperson of the Equipment Committee.

- 9 TOURNAMENT OFFICER'S REPORT:** the Division noted the Tournament Officer's report that:
- 9.1 review of the tournament structure and quality of tournaments:
- the quality was improving as more organisers gained experience.
  - it was difficult to dictate the entry fee as organisers used different standard hotels.
  - the tournament format had not changed for a number of years and perhaps having the world championships every 2 years moving to odd years and the regional championships moving to the even years including the year of the Paralympic Games would provide more competition.
  - organisers may not be found for more regional championships.
  - the selection process would also need to be reviewed.
  - the IPC already organised the Para Pan Am Games and the Asian Paralympic Committee had their Games in the year before the Paralympic Games.
  - some associations would not have the budget to cover 2 world championships at this time.
- 9.2 calendar for 2013:
- 2 more tournaments would probably be added for Costa Rica and Thailand.
  - the calendar had otherwise been finalised on the website.
  - the hotel bathroom doors were 62cms which was not acceptable for wheelchair access in Taipei City.
  - no communication had been received from Kuwait.
- 9.3 Regional Championships 2013:
- 9.3.1 Italy (Europe): a Fa40 would be held in March before the regional championships in preparation.
- 9.3.2 China (Asia): preparations were underway and this would prepare China for hosting the world championships.
- 9.3.3 Oceania (Australia): the organisation was in place.
- 9.3.4 Americas (Brazil): Santos had been identified but no site visit had yet been done but it would be better to organise in Rio in preparation for the 2016 Paralympic Games.
- 9.3.5 Africa: likely to be Morocco or Egypt.
- 9.4 2015 regional championships: an enquiry had been received from a European country but no other candidates had appeared other than the Para Pan Am Games in Toronto.
- 9.5 World Championships 2014:
- cooperation was close with the organising committee.
  - discussions were underway for television coverage.
  - 2 halls would be used with 1 being for 2 TV courts, TV coverage permitting.
  - a flexible approach for a possible beer sponsor would hopefully be developed.
  - Western food should be considered.
- 9.6 tournament contracts: had been updated for 2013 to include racket control at Fa40 and AUT and TD seminar in Fa50 events and were now being signed by the association.
- 9.7 tournament organisers' handbook and education: no progress.
- 9.8 TD training:
- 6 TDs had attended the refresher course 11 to 13 January 2013.
  - 1 had not attended due to hospitalisation.
  - if a TD had a health problem at an event, there would not be any alternate to take over.
  - there would be further training offered in continents where a need was identified.
- 9.9 rules for mixed standing and sitting players: currently there was no obligation for mixed sitting and standing players, in both singles and doubles, to play to the rules for sitting players in the rules.

- 9.10 European Youth Games 2013: the event would now be held in 2014.
- 9.11 size of court: currently the minimum size of courts was defined in chapter 3 of the Handbook but should be amended for the Paralympic Games.
- 9.12 names on backs of shirts: there was confusion currently about whether player numbers and/or player names on the backs of shirts were required whereas the regulations allowed numbers and names.

The Division resolved:

- a) not to allocate Fa40 or Fa20 to Taipei City due to the bathroom access.
- b) to allocate Fa20 to the Taichung tournament.
- c) to ask Gorazd, with Graeme, to submit a proposal for consideration by the AGM to change the rules to ensure that the rules for sitting players were applied in matches where sitting players played standing players and where doubles teams were mixed with sitting and standing players.
- d) to propose to the BoD (section 4.6.4) or to create a separate directives document that, for the Paralympic Games only, defined the dimensions of the sitting courts at a minimum of 9m x 7m and 14m x 7m for standing courts.
- e) to require, from 1 January 2013, players to have their names on the back of their shirt for Fa50, Fa80 and Paralympic Games.
- f) to ensure that players used player numbers if Fa20 and Fa40 events.

**10 MEDICAL OFFICER'S REPORT:** the Division noted the Medical Officer's report:

10.1 classifier education and manual:

- some new materials had been used in December 2012 for the medical and technical seminar together with video materials.
- classifier candidates had requested a printed manual but an electronic version would be more efficient.
- the material for the seminar would be updated by June 2013.

10.2 publication of classification documents on the website: the class profiles and the official list of classifiers should be published on the website (classification page).

10.3 INAS classification update:

- there were now 100 players classified.
- differences between the INAS and ITTF classification lists were addressed continuously.
- 2 or 3 tournaments in 2013 would be identified for classification including computer tests.

10.4 seminars in 2013:

- 3 seminars were planned in the regional championships with a view to increasing the number of ID classifiers and to enable classifiers to operate independently.
- for the regional championships, where the number of participants warranted, 5 classifiers would be necessary.

The Division resolved:

- a) that the classification manual should be distributed electronically.
- b) to change the title of Medical to Classification Officer.
- c) to ask Sheng to attend the head of classification meeting just before the Vista conference.

**11 SELECTION OFFICER'S REPORT:** the Division noted the Selection Officer's report:

11.1 selection issues for the 2014 World Championships: the draft general information document was discussed and finalised for publication on the website.

11.2 selection issues for the 2016 Paralympic Games: the information on the number of medal events and slots was awaited and this would be discussed at the next meeting.

The Division resolved that if class 11 players were entered for Fa20, Fa40 and Fa50 events and if, after the first entry, there was an insufficient number of entries to ensure a viable event, this would count towards the tournament credit for that player.

- 12 WEBMASTER'S REPORT:** the Division noted the Webmaster's report that:
- 12.1 integration with the ITTF website and web server: the ITTF had not pursued the idea of developing a new website and so no progress had been made.
  - 12.2 players' database including classification:
    - players' statistics had been developed into an easily accessible format on stats.ipttc.org which were updated after each event and security issues had been resolved.
    - the specifications for the database had been finalised linked to stats.ipttc.org.
  - 12.3 source code for Dr Wu's programme: had been transferred but translating it from Chinese to English would take a very long time.
  - 12.4 website: the agreement to host [www.ipttc.org](http://www.ipttc.org) had been extended for 2 years.
- 13 RATING REPORT:** the Division noted the report on the rating system update after each event, loss of points in a match against a higher ranked player:
- the cancellation of Fa20 events was linked to funding or support from government and not linked to the rating system.
  - new players were not able to get into the rating immediately as they had to play 2 rated players to get a realistic rating.
  - a large number of players were registering for events and this number was not reducing as some believed.
  - the tournament credit ensured participation.
  - those countries with more funding would influence ranking whereas rating ensured a comparison of the quality of players.
  - there was no penalty for players who did not achieve the tournament credit in years 2 and 4.
  - if a player withdrew from a tournament, he or she would have to provide justification and/or have a medical examination.
  - the team event was an issue where classes were combined.
  - the Players' Committee recommended having the rating system used for seeding and ranking for selections with both systems running in parallel.
  - the ranking system, with the results from the 6 best events taken into account, re-emphasised the ability to participate as a result of resources and did not encourage players from continents outside Europe to qualify.
  - it was easier in terms of cost, distance and number of tournaments for European players to qualify for world championships and Paralympic Games and as a result a higher tournament credit had been set.
  - under the ranking system, players had to participate in at least 6 events but now the Players' Committee was suggesting that playing 4 or 5 events was too much.
  - in terms of the criterion of universality for the Paralympic Games, 62% of the players for London came from Europe and if this continued, this could compromise ITTF's standing in the Paralympic Games.
  - in an analysis done in about 2004, the average age of players continued to increase showing that the ranking system "re-cycled" the same players preventing new players from coming into the system and there were players who had competed in every Games between 1992 and 2004.
  - it was a problem for European wheelchair players to travel to other continents but the same situation applied to players from other continents travelling to Europe.
  - to ensure that there was better continental representation, perhaps in those affected continents, more than the gold medallist should be selected from the regional championships.
  - the focus should be on how to improve the rating system.
  - Fa20 events catered increasingly for new players.

The Division asked Peppe to present proposals by 2 February 2013 on how to improve the rating system for consideration.

**14 REGIONAL REPORTS:** the Division noted the regional representatives' reports including:

14.1 Americas:

14.1.1 integration:

- there were several countries which had no PTT activities but this was good as encouraging the association to start integration would be easier than transferring responsibility from the NPC to the association.
- development courses already integrated PTT.
- Costa Rica and Brazil were integrated and many of the rest had good cooperation.
- LATTU had invited Alejandra to their congress in March 2013.

14.1.2 development and new countries:

- the government in Ecuador had organised their first table tennis event for the disabled.
- a course had been organised in El Salvador.
- there was cooperation between Uruguay and Argentina.
- in some countries, there were no NPCs in place.

14.1.3 regional committee: some members had been recruited and more would be recruited at the regional championships.

14.2 Africa:

14.2.1 integration: no report.

14.2.2 development and new countries: a course had been held in Seychelles and in Djibouti.

14.2.3 regional committee: was being established under the ATTF and some zonal representatives had to be appointed.

14.3 Asia:

14.3.1 integration and India:

- following a meeting with decision-makers in India, the TTFI would be responsible for PTT from 1 April 2013 once an agreement had been signed between the NPC and TTFI.
- like several countries, there were disability specific table tennis organisations being established.
- it was unfair to expect NPCs to develop up to 20 or so sports with limited resources but NPCs should support associations to develop PTT and, if possible, provide some funding to assist.
- where funding was an issue, both the NPC and association should approach governments to discuss a workable funding model.

14.3.2 regional committee: was being established but needed to be closely linked to the ATTU.

14.4 Europe:

14.4.1 integration:

- a questionnaire had been developed but more time was needed to get accurate information.
- if funding was given by the NPC to the association, this should be governed by an agreement so that the funding was used for the purpose it was allocated.
- if necessary, a separate account could be established with a signatory from the NPC and the association.

14.4.2 regional committee: had been established with 7 members under ETTU.

14.5 Oceania:

14.5.1 integration:

- of 24 nations in the region, some did not have PTT players.



- some islands did not recognise disabled players.
  - New Caledonia was not fully integrated.
  - Papua New Guinea had initiated a separate PTT organisation but this had been discouraged.
  - new nations and already established associations would be a priority.
- 14.5.2 development and new countries:
- all development courses included PTT.
  - New Zealand would hold a PTT event in 2013.
- 14.6 co-option of the regional representatives on to the continental federation boards: Europe and Africa were in the process of establishing PTT committees, Oceania had a PTT representative on its board and North America, Latin America and Asia still had to be addressed.
- 14.7 affiliation to regional Paralympic committees:
- ETTU had been accepted as a provisional membership of the EPC.
  - Asia and Africa Paralympic Committees did not currently have provision for sports to be members.
  - OTTF should approach OPC to affiliate.
  - the Americas PC was a committee of IPC and provided affiliation from an Americas table tennis association which did not currently exist.

The Division asked:

- a) Neil and Alison to discuss integration in continental federations with the respective presidents and linking integration to the funding via the continental agreements.
- b) Neil and Alison to discuss with continental presidents the possibility of putting PTT on the agenda for the meetings of the continental federations to be held during the world championships.
- c) Neil, Øivind, Nico and, if possible, Alison to attend meetings of the continental federations during the world championships.
- d) Neil and Alison to discuss the inclusion of PTT explicitly in the review of the constitution.
- e) all members to discuss with their national associations the process of submitting comments on the ITTF constitution to include PTT explicitly.
- f) the regional representatives to submit full reports on integration by 31 March 2013.
- g) Alison to liaise with other IFs about national integration.
- h) Barbara to encourage OTTF to affiliate to the OPC and Lill to encourage the ATTF to affiliate to the APC.

**15 LONDON 2012:** the Division noted a report from the TD that:

- a written de-brief had been submitted to the IPC.
- areas of improvement were identified.
- PRIS had agreed to include the draw in the specifications.
- before the Games, table tennis was 1 of 10 sports identified for full-time coverage but at the Games, table tennis was not covered.
- the size of the competition hall and call area should increase and the athletes' lounge better organised.

The Division noted the thanks to members for the work done during the Paralympics. The Division also thanked Ian Marshall, Leandro Olvech and Polona Cehovin-Susin for their invaluable support during the Paralympic Games.

**16 2016 PARALYMPIC GAMES:** the Division noted a report that:

- 15.1 slot and event allocations: this would be decided finally once the IPC decided the allocations in early June 2013.
- 15.2 proposed events and format of play:

- the singles should remain before the team as otherwise some players had an advantage in playing the team as not all players played team.
- a knock out system was an option with 2 players advancing from the group stage as time would not permit more matches.
- the rest day could be used for play as well as the morning of the closing ceremony.
- for the singles event, it could be groups of 3 with 2 players going to the knock out phase.
- for the team event, it should be the best of 2 or 3 matches.
- while the team event allowed up to 4 players, some teams were only able to field 2 players and thus big NPCs were able to get a benefit.
- having medals awarded for a player who did not play could de-value the medal.
- in the Olympics, the team was 2 players but there were rules relating to reserves replacing an injured player.

The Division asked:

- a) Neil and Nico to work with Graeme to devise a first draft schedule working with singles followed by teams with seeds entering later in the event in the singles.
- b) Peppe to confirm that the Players' Committee wanted to play the singles first.

The Division resolved to:

- i) work in the meantime on having the singles followed by the team event.
- ii) have the doubles match played first in the team event and to play best of 3.
- iii) award only 1 bronze medal, not 2, in the singles.
- iv) set a maximum of 3 players per team with medals awarded to all players in the team regardless of whether they played in the team event or not.

**17 NEXT MEETING:** in Lignano, Italy during the PTT European Championships.

The Chairperson thanked all members for their ongoing contribution, commitment, passion and friendship noting that there had been much activity in between meetings.

There being no further business, the meeting ended at 11h27.

**READ AND CONFIRMED AT THE MEETING**

**HELD ON .....**

**CHAIRPERSON .....**

AMB/

28 January 2013

## **STRATEGIC PLAN OUTLINE**

Key performance areas:

### **1. integration:**

1.1 continental: to ensure the continental federation had:

- a PTT committee and/or a representative on the executive committee
- incorporation of PTT issues into the terms of reference of committees
- support for continental championships being organised every 2 years

*Neil and Alison to work on continental integration by May 2013 and follow up by regional representatives by December 2013*

1.2 national: work with the IPC:

- transfer of governance from the NPC to national association
- resolution to concerns about good governance and funding
- a PTT committee and/or a representative on the national executive committee
- incorporation of PTT issues into the terms of reference of committees
- support for national championships being organised annually
- promotion of coach, umpire, referee and classifier training
- consideration of using table tennis to combat obesity, promote good health, counteract crime (promote peace and development)

*Øivind to follow up on the audit to be submitted by 15 January 2013*

*Alison to liaise with IPC ongoing*

*Regional representatives to follow up so all associations integrated by May 2015*

1.2.1 ITTF committees: to influence appointments of people with an interest in PTT to other ITTF committees to promote integration

*All to follow up links to committees, be aware of proposals or BoD and AGM  
Nico to discuss with Juraj being nominated to the Sports Science and Medical Committee or to nominate a representative*

1.2.2 Special Olympics and Deaflympics: to work to develop a memorandum of understanding as the beginning of working together formally with the ultimate aim of achieving "one sport, one family"

*Alison to follow up contact with Special Olympics and draft MoU with Deaflympics by 15 January 2013*

1.2.3 INAS: to promote transfer of class 11 to ITTF

*Alison to attend INAS Executive meeting in December 2012 and follow up transfer of governance by date agreed*

1.2.4 UN: work with the UN Office on Sport for Development and Peace to promote integration with governments (States parties)

*Alison to follow up contact initiated by 15 January 2013*

1.2.5 IOSDs: to continue to assist IWAS with their Games where this was feasible; little contact with CP-ISRA

*Alison to maintain contact*

1.2.6 Sport and Peace: to initiate contact and cooperation with Sport and Peace working through the Development Program

*Neil to discuss this with Glenn*

### **2. Financial:**

2.1 sponsorship

*Neil and Alison to follow up with Marketing Director by 15 January 2013*

### **3. Administration:**

3.1 volunteers and recognition

*All to consider possible new recruits once needs have been identified ongoing*

### **4. Sport:** should complement media:

- 4.1 competition
- 4.2 presentation: show courts, audience participation, music, colour, venue set up
- 4.3 special events to test new competition formats
- 4.4 rating

*Gorazd to present proposals by end of 2013*

**5. Technology:** much progress was being made with the head to head statistics, the online entry system, player profiles, daily results for the website but more can be done:

- 5.1 equipment: creative use of electronic scoreboards, development of playing equipment
- 5.2 database: to be developed as soon as possible
- 5.3 online coursework and exam: to be considered for classifiers and TDs with practical education in person
- 5.4 online classification form: to be developed for implementation in 2013
- 5.5 player profiles: to determine a way to ensure they were kept up to date
- 5.6 accessibility: of the website to be considered for the blind
- 5.7 monitor new developments as they continued to develop

*Gorazd to include proposals on equipment by end 2013*

*Gaël to establish the database by 1 June 2013*

*Juraj, Gorazd, Nico, Gaël and Alison to discuss the mechanics at the January 2013 meeting for online education*

*Gaël and Alison to ensure it is operational from 1 February 2013 with Juraj and Nico having tested it – ensure class 11 included*

*Nico to contact Georgios about updating player profiles and adding the rest of the players and to clean up the database and rating list with active and inactive players*

*Gaël to consider making the website accessible for people with a visual impairment*

*All to monitor new technology developments*

**6. Media:** could make or break a sport and was key to promoting development, spectators. The competition format should fit media's requirements as was done with the change in the size of the ball, change in clothing in other sports, analysis of spin and speed.

6.1 TV, computer and mobile phones: including how to make the sport attractive to media needed to be considered

6.2 social (new) media: an effort on making use of these had to be made

*Øivind, Nico to meet the chair and deputy chair of the media committee to discuss a consolidated approach to media in May 2013*

**7. Education and training:** the URC worked on training umpires and referees; PTT catered for TDs and classifiers and would continue to do so. Looking at online education (see technology) would reduce some costs for candidates.