

**The International Table Tennis Federation
Para Table Tennis Division
(ITTF PTT)**



**Para Table Tennis
Rules and Regulations**

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The ITTF PTT encourages the reproduction of information from this Handbook provided that the source is mentioned.

Changes to the Laws and Regulations

From time to time, the Sport Technical Committee (STC) will approve changes to the Laws and Regulations. These will be done in conjunction with the Technical Committee, Tournament Committee, Selection Committee and Classification Committee, and also with the changes that are made by the ITTF Rules Committee.

All approved changes will be publicized on the ITTF PTT website, and each will come in effect on the date specified.

The new changes will be highlighted in the Laws and Regulations.
A new tournament structure has been approved and is in effect since January 1, 2009.

Directory

Updated information about all aspects of the ITTF PTT can be found in the ITTF PTT website: <http://www.ipttc.org>

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HISTORY

Background

The first Table Tennis Sub-committee was formed in the 1970's under the then International Stoke Mandeville Games Federation (now IWAS) and was only responsible for wheelchair events. It was not until the introduction of standing players in the 1976 Paralympic Games for Amputees and Les Autres, in the 1980 Paralympic Games for Cerebral Palsied, and later in 1982 in the 1st World Championships for all Disabilities that the various Table Tennis subcommittees came together to consider the issue of combined classifications which later led to the formation of just one table tennis committee. In the 1988 Seoul Paralympic Games run under the auspices of the International Coordinating Committee, the combined committee for table tennis was formed, with Mr. Thomas Kanhede from ISOD as Chairperson and Mr. Ted Inge of the ISMGF as Secretary.

The use of the name of International Table Tennis Committee for the Disabled (ITTC) dated back to as early as 1980, eight years before the formation of the first combined committee. At the Sports Assembly during the Barcelona Paralympic Games in 1992 run under the auspices of the IPC, Mr. Tony Teff was elected the Chairperson with Peter Glaese as the Treasurer. Table Tennis was considered the pioneer sport among the others in combining all disability classes and was also believed to be the sport practised by the greatest number of persons with disabilities.

During 2003, on request of IPC, all International Sport Federations had to include Paralympic in their name and we became International Paralympic Table Tennis Committee (IPTTC).

In 2005, the International Table Tennis Federation took a resolution at its General Assembly to take responsibility for table tennis for the disabled. At the IPC Table Tennis World Championships held in Montreux in September 2006, the Table Tennis Assembly resolved to join the ITTF. Following discussions with the IPC, on 1 July 2007, the governance responsibility for what has become known as Para Table Tennis was transferred from IPC to ITTF. It follows that a similar process will be implemented at a national level with member associations of the ITTF undertaking the governance of Para Table Tennis.

Updated: December 2008

SECTION 1 THE PARA TABLE TENNIS LAWS

Table Tennis shall be played according to the Laws and Regulations of the International Table Tennis Federation (ITTF), as set out in their Handbook EXCEPT for the following amendments, exceptions and alterations:

1.1 THE LAWS FOR WHEELCHAIR PLAY

1.1.1 SINGLES PLAY

1.1.1.1 The rally shall be a let

1.1.1.1.1 if in service the ball leaves the table by either of the receiver's sidelines (on one or more bounces)

1.1.1.1.2 if in service the ball, after bouncing on the receiver's side returns in the direction of the net

1.1.1.1.3 if in service the ball comes to rest on the receiver's side of the playing surface, or,

1.1.1.2 If the receiver strikes the ball before it crosses a sideline or takes a second bounce on his or her side of the playing surface, the service shall be considered good and no let shall be called.

1.1.1.3 If the umpire believes that the server is deliberately serving fast let services before serving correctly, this should be interpreted as gamesmanship and the ITTF's Penalty point system shall be used (ITTF regulation 3.5.2)

1.1.1.3 According to ITTF Law 2.6.6, the umpire may relax the requirements for a good service if he or she is satisfied that compliance is prevented by a physical disability. This will always be done for Class 1 and Class 2 players.

1.1.1.4 The player's classification card contains a section indicating any physical limitations that the player may have affecting compliance with the requirements of a legal service.

1.1.2 DOUBLES PLAY

1.1.2.1 The rally shall be a let:

1.1.2.1.1 if in service the ball after bouncing on the receiver's side returns in the direction of the net, or

1.1.2.1.2 if in service the ball comes to rest on the receiver's side of the playing surface.

- 1.1.2.2 If the receiver strikes the ball before it takes a second bounce on his or her side of the playing surface, the service shall be considered good and no let shall be called.
- 1.1.2.3 In doubles, the server shall first make a good service according to ITTF Law 2.6 with the above mentioned exceptions, and the receiver shall make a good return, and thereafter either player of a pair may make good returns.
- 1.1.2.4 During play, no part of a player's wheelchair shall protrude beyond an imaginary extension of the centre line of the table. If it does, the umpire shall award the point to the opposing pair.
- 1.1.3 **DEFINITIONS:**
- 1.1.3.1 The racket hand is the hand in which the racket is held or strapped.
- 1.1.3.2 The free hand is the hand in which the racket is not held or strapped.
- 1.1.3.3 A player strikes the ball if he or she touches it in play with his or her racket, held in or strapped to the hand, or with his or her racket hand below the wrist.
- 1.1.3.4 Unless the rally is a let, a player shall score a point if:
- 1.1.3.4.1 his or her opponent touches the playing surface with his or her free hand, or
- 1.1.3.4.2 his or her opponent does not maintain a minimum contact (with back of the thigh) with the cushion(s) when the ball is in play.
- 1.1.3.5 More specifically, a player may touch the table with the racket hand to restore his or her balance only after a shot has been played, and if the table does not move. The player is not allowed to use the table as an extra support before touching the ball.
- 1.1.4 **WHEELCHAIRS**
- 1.1.4.1 Wheelchairs must have at least two large wheels and one small wheel.
- 1.1.4.2 Footrests may be fitted if required, but if either the footrest or the foot shall touch the floor during play the player's opponent shall score a point.
- 1.1.4.3 In team and class events, no part of the body above the knees may be attached to the chair as this could improve balance. However, should a player require some strapping or binding for medical reasons, this should be noted on his or her classification card and it will be taken into account

when assessing the player's playing class. In open events, strapping and other aids will be allowed.

1.1.4.4 The height of one or maximum two cushions is limited to 15cm in playing conditions with no other addition to the wheelchair.

1.1.4.5 If a player must use a belt (around the waist) and/or a corset due to his or her disability, he or she must prove that it is required to the satisfaction of the classification panel. The onus is on the player to draw attention to the use of such equipment to the Official Classifier either for the initial or review of classification. Permission for use of a belt and/or a corset will be given under the following conditions:

1.1.4.5.1 permanent – this must be written on the player's international classification card (ICC) by the Official Classifier at the relevant tournament.

1.1.4.5.2 temporary – the player must provide a full explanation from his or her own doctor who must certify the period which the belt and/or corset is/are required. This certificate must be signed and dated by the medical doctor and submitted to the Official Classifier at the relevant tournament. The player must report this to the Referee before the start of competition in which he or she participates.

1.1.4.6 Should additions of supporting structures be made to the wheelchair, whether attached to the wheelchair or not (except cushions), players must ask for a classification or a re-classification in this modified wheelchair. All additions to the wheelchair without re-classification and authorization written on the ICC, shall be considered as illegal and the player will be disqualified.

1.1.5 **EQUIPMENT AND PLAYING CONDITIONS**

1.1.5.1 Tables shall allow access to wheelchairs without obstructing the player's legs and shall allow access to two wheelchairs for doubles.

1.1.5.2 Table legs shall be at least 40 cm from the end line of the table for wheelchair players.

1.1.5.3 The bottom (trousers) portion of a tracksuit may be worn during play; however, jeans shall not be worn during play.

1.1.5.4 For wheelchair play, the playing space may be reduced, but shall not be less than 8m long and 7m wide.

1.1.5.5 A concrete floor is, in principle, acceptable for wheelchair events.

1.1.6 **MATCH CONDUCT**

1.1.6.1 Unless otherwise authorized by the umpire, players shall leave their rackets on the table during the intervals. In all cases when the racket is strapped to the hand, the umpire will allow the player to retain his or her racket strapped to the hand during intervals.

1.1.6.2 For a player, adequate medical recovery time may be allowed by the Referee after consulting the classifier or medical doctor at the tournament, if the player is unable to play temporarily due to the nature of his/her disability or condition.

1.2 **THE LAWS FOR STANDING PLAY**

1.2.1 There are no exceptions to the Laws of table tennis for standing players with a disability. All players shall play according to the Laws and Regulations of the ITTF as set out in section 2 of its handbook.

1.2.2 On the classification cards there is a section indicating what limitations if any a player has in making a legal serve.

1.2.3 If a player must use a belt (around the waist) and/or a corset due to his or her disability, he or she must prove that it is required to the satisfaction of the classification panel.

The onus is on the player to draw attention to the use of such equipment to the Official Classifier either for the initial or review of classification. Permission for use of a belt and/or a corset will be given under the following conditions:

1.2.3.1 permanent – this must be written on the player's international classification card (ICC) by the Official Classifier at the relevant tournament.

1.2.3.2 temporary – the player must provide a full explanation from his or her own doctor who must certify the period in which the belt and/or corset is/are required. This certificate must be signed and dated by the medical doctor and submitted to the Official Classifier at the relevant tournament. The player must report this to the Referee before the start of competition in which he or she participates.

1.2.4 **CLOTHING**

The bottom (trousers) portion of a tracksuit may be worn during play; however, jeans shall not be worn during play.

SECTION 2 REGULATIONS FOR THE PARA TABLE TENNIS INTERNATIONAL CHAMPIONSHIPS

These regulations should be read in conjunction with Chapter 3 - Regulations for International Championships of the ITTF Handbook, where all conditions apply except as stated hereunder.

Each championship or competition can be approved by the ITTF PTT for factor 40 and factor 20. Regional Championships, World Championships and Paralympic Games are sanctioned by the IPC. Depending on the sanction, the results will count on the world ranking with a different factor.

Cycles of the tournaments which are sanctioned with Ranking factor 100, 80, 50:

Year 0: One sanction for one Paralympic Championships can be given.
Year 2: One sanction for one World Championships can be given.
Year 1 and 3: One sanction for one Regional Championships can be given in each ITTF PTT approved region.

2.1 PARALYMPIC GAMES: Ranking Factor 100

2.1.1 The table tennis competition at the Paralympic Games must fulfill the following requirements to earn the Ranking factor of 100:

2.1.2 One of the 2 Technical Delegates (TDs) must inspect the venue twice. The first TD inspection should take place at least 24 months before the Paralympics and he or she should submit a TD report to the ITTF PTT Executive.

2.1.3 The second TD inspection should take place 12 months before the Paralympics. The exact dates are settled in co-operation with the Paralympic Organizing Committee. Similarly, a TD report should be submitted to the ITTF PTT Executive.

2.1.4 The TD report must cover aspects to ensure that the competition is organized according to the regulations below. Where subjects are not described in ITTF PTT regulations, the regulations for World Title Events as set out in the ITTF handbook chapter 3 will apply.

2.1.5 The TD report must contain details of the following:

2.1.5.1 Accommodation - available and suitable for persons with disabilities

2.1.5.2 Venue - accessibility

- 2.1.5.3 Transport from the airport to accommodation and to the venue.
- 2.1.5.4 Equipment to be used must be ITTF approved and tables for wheelchair play must fulfill ITTF PTT requirements
- 2.1.5.5 Number of playing days for the competition
- 2.1.5.6 Maximum numbers of participants than can be accepted plus any other relevant information
 - 2.1.5.6.1 In Fa 100 tournaments, only three competitors per country per class.
- 2.1.5.7 Officials
 - 2.1.5.7.1 Technical Delegates (TD's): a TD and a deputy TD must be appointed by the ITTF PTT Executive.
 - 2.1.5.7.1.1 Expenses: The Paralympic Organizing Committee (POC) shall pay the travel expenses and accommodation for one of the TDs for the two inspections of the venue for the table tennis tournament.
The POC shall pay the travel expenses; provide hospitality from the dinner of 5 days before the opening ceremony of the Paralympic Games to the breakfast of the day after the closing ceremony and daily allowance of €15.00 from 5 days before the opening ceremony to the day after the closing ceremony to the TD and to the deputy TD.
The TD must send his or her report to the ITTF PTT Secretary and to ITTF PTT Tournament Officer within 30 days of completed tournaments.
 - 2.1.5.7.2 Classifiers: 3 international classifiers approved by the ITTF PTT Medical Officer must be present during the Games specifically for reclassification and protests. This will be the chief classifier, one medical and one technical classifier.
 - 2.1.5.7.2.1 Expenses: the POC shall pay the travel expenses; provide hospitality from the dinner of three days before the opening ceremony to the day after the closing ceremony and daily allowance of €15.00 from three days before opening ceremony of the Paralympic Games to the day after the closing ceremony to official classifiers.
 - 2.1.5.7.3 2 racket control officials shall be appointed by the ITTF PTT Executive.
 - 2.1.5.7.3.1 Expenses: the POC shall pay the travel expenses, provide hospitality from the dinner before the day of the opening ceremony to the breakfast of the day after the closing ceremony and daily allowance of €15.00 from the day before the opening ceremony of the Paralympic Games to the day after the closing ceremony to the racket control officials.

- 2.1.5.7.4 Referees: One referee and three deputy referees will be recommended by the ITTF PTT Technical Officer and ITTF URC in co-operation with the POC. Recommendations must be approved by ITTF PTT division. ITTF Olympic and Paralympic Committee will appoint the Referee and Deputy Referees.
The host country is entitled to a minimum of one of the positions of deputy referee. If the host country has a qualified referee, this position will be given to the qualified referee. The referee and the deputy referees must be ITTF PTT International Referees.
- 2.1.5.7.4.1 Expenses: the POC shall pay the travel expenses, provide hospitality from the dinner of two days before the day of the opening ceremony to the breakfast of the day after the closing ceremony and daily allowance of €15.00 from two days before the opening ceremony of the Paralympic Games to the day after the closing ceremony.
- 2.1.5.7.5 Officials' manager: the host country shall nominate an experienced officials' manager and 2 teams of 2 deputy officials' managers.
- 4.1.5.7.5.1 Expenses: the POC shall pay travel expenses within the host country and provide hospitality for the whole period of the Games.
- 2.1.5.7.6 Umpires: there must be a number of umpire teams of 2 umpires equal to the number of tables times 2 + 2 teams. i.e. number of tables = 8 => 18 umpires teams => 36 umpires.
- 2.1.5.7.6.1 50% of the umpire teams shall be from the Table Tennis Association of the host country, 50% of these are allowed to be national umpires and the remaining 50% of the umpires must be ITTF international umpires.
- 2.1.5.7.6.2 The remaining 50% of the umpire teams must be from foreign associations and must be on the List of ITTF PTT International Umpires, preferably BB umpires. If the host country is not able to provide enough umpires they would ask ITTF PTT at least one year before the Paralympics to select more umpires from foreign countries. ITTF PTT Technical Officer and ITTF URC will select and invite all the foreign umpires from their home association.
- 2.1.5.7.6.3 An extended Referee's briefing will be held for International Umpires, not on the List of ITTF PTT International Umpires and for National Umpires of the host country the day before the first day of the competition.
- 2.1.5.7.6.4 Expenses: the POC shall pay the travel expenses and provide hospitality from the dinner of the day before the opening ceremony of the Paralympic Games to the breakfast of the day after the closing ceremony and daily allowance of €15.00 from the day before the opening ceremony of the Games to the day after the closing ceremony to all umpires.

- 2.1.5.7.7 Computer controllers: there shall be 2 teams of 2 persons (a total of 4 persons) with sufficient knowledge of the computer system to be used at the Paralympic Games. The system must be tested by the ITTF PTT at least 12 months before the Paralympic Games.
- 2.1.5.7.8 ITTF PTT executives: The POC has to provide room and board for all ITTF PTT Executive members + 1 staff. The POC also has to provide a conference room at the competition venue accommodating up to 50 people for the use of the ITTF PTT.
- 2.1.5.7.9 Selection for Paralympic Games to be approved by the IPC Governing Board on the recommendation of the ITTF PTT Division.
- 2.1.6 No other tournament will be sanctioned within a period of 2 weeks prior to or following the Fa 100 tournament.

2.2 **WORLD CHAMPIONSHIPS: Ranking Factor 80**

- 2.2.1 Only one tournament named World Table Tennis Championships can be sanctioned by ITTF PTT.
- 2.2.2 In order to apply to stage the World Championships:
 - 2.2.2.1 The application for the World Championships should be submitted to the ITTF Headquarters, together with the sanction fee, a minimum of 48 months before the championships. The application must be endorsed by the NPC, or by the National Association. Starting January 1, 2010 the application must be endorsed by the National Association only. No other tournament will be sanctioned within a period of 2 weeks prior to or following the Fa 80 tournament.
 - 2.2.2.2 The application must contain an assurance that the Championships will be organized according to the regulations set out in these rules.
 - 2.2.2.3 An application fee of €1,500.00 is payable to the ITTF PTT that, if approved, will be deducted from the ITTF PTT capitation fees. If the application is not approved, the fee will be refunded.
 - 2.2.2.4 The World Championships must fulfill the following requirements to earn the Ranking Factor of 80:
 - 2.2.2.4.1 2 TD inspections shall be conducted. The first inspection should take place at least 24 months before the tournament. The second inspection should take place at least 12 months before the tournament. The Organizing Committee shall pay for the travel expenses, provide hospitality and a daily

allowance of €15.00 per person during the period of the inspection.

- 2.2.2.5 The TD report should cover aspects to ensure that the competition will be organized according to the regulations below. Where subjects are not described in the ITTF PTT regulations, the regulations for World Title Events as set out in the ITTF handbook chapter 3 will apply.
- 2.2.2.6 The TD report must contain details of the following:
 - 2.2.2.6.1 Accommodation - suitable and available for persons with disabilities.
 - 2.2.2.6.2 Venue - accessibility.
 - 2.2.2.6.3 Transport from the airport to accommodation and to the venue.
 - 2.2.2.6.4 Equipment to be used must be ITTF approved and tables for wheelchair play must fulfill ITTF PTT requirements.
 - 2.2.2.6.5 Number of playing days for the competition.
 - 2.2.2.6.6 Maximum numbers of participants than can be accepted plus any other relevant information.
 - 2.2.2.6.6.1 There are only three competitors per country per event and only one team per country per event allowed.
- 2.2.2.7 Officials.
 - 2.2.2.7.1 Technical Delegate (TD): A TD and a deputy TD must be appointed by the ITTF PTT Executive. The TD must send his or her report to the ITTF PTT Secretary General and to ITTF PTT Tournament Officer within 30 days of a completed championship.
 - 2.2.2.7.1.1 Expenses: the Organizing Committee shall pay travel expenses, provide hospitality from the dinner of two days before the first day of the championships to the breakfast of the day after the last day of championships and daily allowance of €15.00 from two days before the start of the championships to the day after the last day of the championships to the TD and to the deputy TD.
 - 2.2.2.7.2 Classifiers: 3 international classifiers appointed by the ITTF PTT Medical Officer must be present during the championships specifically for reclassifications and protests. This will be the chief classifier, one medical and one technical classifier.
 - 2.2.2.7.2.1 Expenses: the Organizing Committee shall pay travel expenses, provide hospitality from the dinner of the day before the first day of the

championships to the breakfast of the day after the last day of championships and daily allowance of €15.00 from the day before the start of the championships to the day after the last day of the championships to official classifiers.

2.2.2.7.3 2 racket control officials shall be appointed by the ITTF PTT.

2.2.2.7.3.1 Expenses: the Organizing Committee shall pay the travel expenses, provide hospitality from the dinner of the day before the first day of championships to the breakfast of the day after the last day of championships and daily allowance of €15.00 from the day before the start of the championships to the day after the championships to the racket control officials.

2.2.2.7.4 Referees: One referee and three deputy referees will be recommended by the ITTF PTT Technical Officer and ITTF URC in co-operation with the OC. Recommendations must be approved by ITTF PTT division. The host country is entitled to a minimum of one of the positions of deputy referee and at least one deputy referee must be from a different country. If the host country has a qualified referee, the position of the Referee will be given to that qualified referee. The Referee must be on the List of ITTF PTT International Referees. The Deputy Referees must be International Referees and must be on the List of ITTF PTT International Umpires.

2.2.2.7.4.1 Expenses: the Organizing Committee shall pay the travel expenses, provide hospitality from the dinner of two days before the first day of the championships to the breakfast of the day after the last day of championships and daily allowance of €15.00 from two days before the start of the championships to the day after the championships to the Referee and deputy Referees.

2.2.2.7.5 Officials' manager: the host country shall nominate an experienced officials' manager and 2 deputy officials' managers.

2.2.2.7.5.1 Expenses: the Organizing Committee shall pay travel expenses within the host country and provide hospitality for the whole period of the championships.

2.2.2.7.6 Umpires: there must be a number of umpire teams of 2 umpires equal to the number of tables times 2 + 2 teams. i.e. number of tables = 8 => 18 umpires teams => 36 umpires.

2.2.2.7.6.1 50% of the umpire teams shall be from the Table Tennis Association of the host country, 50% of these are allowed to be national umpires and the remaining 50% of the umpires must be ITTF international umpires.

- 2.2.2.7.6.2 The remaining 50% of the umpire teams must be from foreign associations and must be on the List of ITTF PTT International Umpires, preferably BB Umpires. If the host country is not able to provide enough umpires they would ask ITTF PTT at least one year before the World Championships to select more umpires from foreign countries. ITTF PTT Technical Officer and ITTF URC will select and invite all the foreign umpires from their home association.
- 2.2.2.7.6.3 An extended Referee's briefing will be held for International Umpires, not on the List of ITTF PTT International Umpires and for National Umpires of the host country the day before the first day of the competition. The briefing shall be conducted by one of the referees.
- 2.2.2.7.6.4 Expenses: the Organizing Committee shall pay the travel expenses from the nearest airport in the host country and provide hospitality from the dinner of the day before the first day of the championships to the breakfast of the day after the last day of championships and daily allowance of €15.00 from the first day of the championships to the last day of the championships to all umpires.
- 2.2.2.7.7 Computer controllers: there shall be 4 persons with sufficient knowledge of the computer system to be used. The system must be tested at least 6 months before the Championships.
- 2.2.2.7.8 ITTF PTT executives: the Organizing Committee has to provide hospitality for all ITTF PTT executives + 1 staff during the World Championships.
- 2.2.2.7.9 Capitation fees: of €36.00 per participant (management, official and player) must be paid to the ITTF PTT account held at the ITTF Headquarters upon receipt of the invoice.

2.2.3 **SELECTION CRITERIA FOR THE WORLD CHAMPIONSHIPS**

- 2.2.3.1 The purpose of the selection criteria for the World Championships is to achieve the following:
 - 2.2.3.1.1 To ensure that the best athletes of the world participates in these tournaments.
 - 2.2.3.1.2 To ensure that all regions of the world participate in these tournaments.
 - 2.2.3.1.3 To give the ITTF PTT a small number of wild cards to ensure that new "rising stars" get an opportunity to participate in these tournaments.
 - 2.2.3.1.4 To ensure that the host association of these tournaments receives some wild cards for their players.

- 2.2.3.2 The criteria apply in the following order:
 - 2.2.3.2.1 30% of the individual athletes will be selected from the regional qualifying tournaments held in the year before the World Championships. (i.e. European, Pan-American, Asian & Oceania and African). As a minimum, the regional champion of an individual class event is guaranteed selection for the World Championships.
 - 2.2.3.2.2 60% of the participants are selected on basis of the world ranking.
 - 2.2.3.2.3 The ITTF PTT may use the last 10% for Wild Cards and Team Target Players.
 - 2.2.3.2.4 Every player selected as Team Target Player will also play in the singles event.
- 2.2.3.3 Team Target Players: based on the selected individual players the ITTF PTT will evaluate the selection list to find nations that are able to form a team in the team events. If a nation has a very strong player already qualified for the individual event and has a player of nearly similar strength not qualified, the nation will be asked if it would like to select a team target player to form a team in that event. This process will be repeated to select the number of teams needed for the team events.
- 2.2.3.4 Tournament Credit
 - 2.2.3.4.1 A Tournament credit and the length of the period to achieve it will be determined by the Selection Officer 24 months before the date of the World Championships or the PG.
 - 2.2.3.4.2 To be eligible for a selection, the player must achieve the tournament credit during the given period.
 - 2.2.3.4.3 The Regional Championships, World Championships and PG are not taken in account to achieve the Tournament Credit.
- 2.2.3.5 Selection for the World Championships has to be approved by ITTF and PTT EC.
- 2.3 **Regional Championships: Ranking Factor 50**
 - 2.3.1 In order to apply to stage a Regional Championship:
 - 2.3.1.1 The application for the Regional Championships should be submitted to the ITTF PTT Tournament Committee Secretary with a copy to the ITTF PTT Tournament Officer and ITTF PTT General Secretary the latest by June

30th of the second last year before the championships. The application must be endorsed by the NPC, or by the National Association. Starting January 1, 2010 the application must be endorsed by the National Association only. No other tournament will be sanctioned within a period of 2 weeks prior to or following the Fa 50 tournament, except that an Fa 20 tournament may be sanctioned in the same region one week before, or one week after the tournament.

- 2.3.1.2 The application must contain an assurance that the Championship will be organized according to the regulations as set out in these rules.
- 2.3.1.3 The regulations for selection apply to Factor 50 tournaments including regional championships and regional games in the year before the Paralympic Games and in the year before the World Championships;
- 2.3.2 The Regional Championships (European, Pan-American, Asian & Oceania and African) must fulfill the following requirements to earn the Ranking factor of 50:
 - 2.3.2.1 The TD must inspect the venue and submit a report at least 12 months before the Championships to the ITTF PTT General Secretary.
 - 2.3.2.1.1 The Organizing Committee shall pay travel expenses, provide hospitality and daily allowance of €15.00 to TD during the inspection of the venue before the championships.
 - 2.3.2.2 The TD report must cover aspects to ensure that the competition is organized according to the regulations below. Where subjects are not described in ITTF PTT regulations, the regulations for World Title Events as set out in the ITTF handbook chapter 3 will apply.
 - 2.3.2.3 The TD report must contain details of the following:
 - 2.3.2.3.1 Accommodation - suitable and available for persons with disabilities.
 - 2.3.2.3.2 Venue - accessibility.
 - 2.3.2.3.3 Transport from accommodation to the venue.
 - 2.3.2.3.4 Equipment to be used must be ITTF approved and tables for wheelchair play must fulfill ITTF PTT-requirements
 - 2.3.2.3.5 Number of playing days for the competition.
 - 2.3.2.3.6 Maximum numbers of participants than can be accepted plus any other suitable information

2.3.2.3.6.1 In Fa 50 tournaments,

2.3.2.3.6.1.1 The maximum number of players per country in one class is 3. There may be up to 4 players per country if 2 classes are combined with a maximum of 3 players from the same class

2.3.2.3.6.1.2 There may be up to 5 players per country if 3 classes are combined with a maximum of 3 players from the same class

2.3.2.3.6.1.3 if 2 or 3 classes are combined and 4 or 5 players per country competed in the singles event, there can be only 1 team per country in the team event composed of a maximum of 4 players

2.3.2.3.6.1.4 where events are combined due to low entries in one event and the combination gives one country more than one team in the combined event, the Organizing Committee is to inform that country that only one team per event is allowed and their entry for that event is to be revised to conform to that regulation

2.3.2.3.6.1.5 All regional championships must use the same event format as the following world championships or Paralympics Games. The ITTF PTT Selection Officer may decide on another format for regional championships in exceptional circumstances.

2.3.2.4 Officials.

2.3.2.4.1 Technical Delegate (TD): a TD and Deputy TD must be appointed by the ITTF PTT Tournament officer at least 18 months before the tournament. TD must be present during the tournament.
The TD must send his or her report to the ITTF PTT Secretary General and to ITTF PTT Tournament Officer within 30 days of a completed championships.

2.3.2.4.1.1 Expenses: the Organizing Committee shall pay travel expenses, provide hospitality from the dinner of three days before the first day of the championships to the breakfast of the day after the last day of championships and daily allowance of €15.00 from three days before the start of the championships to the day after the championships to the TD and to the Deputy TD.

2.3.2.4.2 Selection Officer: the Selection Officer must attend the regional championships to oversee the playing system which must be the same in all regional championships.

2.3.2.4.2.1 Expenses: the ITTF PTT shall pay his/her travel expenses; the Organizing Committee shall provide hospitality from the dinner of the day before the first day of the championships to the breakfast of the day after the last day

of championships and daily allowance of €15.00 from the day before the start of the championships to the day after the championships to the Selection Officer.

- 2.3.2.4.3 1 racket control official shall be appointed by the ITTF PTT and if there were more than 200 players, 2 racket control officials shall be appointed.
- 2.3.2.4.3.1 Expenses: the Organizing Committee shall pay the travel expenses, provide hospitality from the dinner of the day before the first day of championships to the breakfast of the day after the last day of championships and daily allowance of €15.00 for the racket control official(s) from the day before the start of the championships to the day after the championships.
- 2.3.2.4.4 Classifiers: 5 international classifiers appointed by the ITTF PTT Medical Officer must be present during the championships specifically for classifications, reclassifications and protests. This will be the chief classifier, two medical and two technical classifiers.
- 2.3.2.4.4.1 A four-day classification seminar must be organized. The Organizing Committee shall supply a conference room and accommodation for the participants. The participants shall pay their own travel and accommodation expenses to get to the seminar and a participation fee of €50 per person.
- 2.3.2.4.4.2 Expenses: the Organizing Committee shall pay the travel expenses, provide hospitality from the dinner of three days before the first day of the championships to the breakfast of the day after the last day of championships and daily allowance of €15.00 from the three days before the start of the championships to the day after the championships to each Official Classifier.
- 2.3.2.4.5 Referees: one referee and two deputy referees will be appointed by the ITTF PTT Technical Officer in co-operation with the Organizing Committee. The Referee and the Deputy referee must be an International Referee and be on the List of ITTF PTT International umpires. The Deputy Referee of the host country may be a National Referee who is on the List of ITTF PTT International umpires.
The host country is entitled to a minimum of one of the positions of deputy referee. If the host country has a qualified referee, the position of the Referee will be given to that qualified referee. At least one Deputy Referee has to be from a country different from the host country.
- 2.3.2.4.5.1 Expenses: the Organizing Committee shall pay the travel expenses, provide hospitality from the dinner of two days before the first day of the championships to the breakfast of the day after the last day of championships and daily allowance of €15.00 from two days before the

start of the championships to the day after the championships to the Referee and deputy Referees.

- 2.3.2.4.6 Officials' manager: the host country shall nominate an experienced officials' manager and one deputy officials' managers.
- 2.3.2.4.6.1 Expenses: the Organizing Committee shall pay travel expenses within the host country, provide hospitality for the whole period of the championships to the Officials manager and deputy Officials manager.
- 2.3.2.4.7 Umpires: there must be a number of umpire teams of 2 umpires equal to the number of tables times 1.5 + 2 teams i.e. Number of tables = 12 => 20 umpire teams => 40 umpires.
- 2.3.2.4.7.1 60% of the umpire teams shall be from the table tennis association of the host country, 50% of these may be national umpires and the remaining 50% must be ITTF international umpires.
- 2.3.2.4.7.2 The remaining 40% of the umpire teams must be from foreign associations and must be ITTF international umpires. ITTF PTT Technical Officer will invite these umpires in cooperation with the Organizing Committee from their home association.
- 2.3.2.4.7.3 Expenses: the Organizing Committee shall pay the travel expenses from the nearest airport in the host country, provide hospitality from the dinner of the day before the first day of the championships to the breakfast of the day after the last day of championships and daily allowance of €15.00 from the first day of the championships to the last day of the championships.
- 2.3.2.4.7.4 An ITTF PTT Umpires briefing will be held before the regional championships for those umpires who are not on the List of ITTF PTT International umpires and for National Umpires of the host country. The briefing shall be conducted by one of the referees.
- 2.3.2.4.8 Computer controllers: there shall be 2 persons with sufficient knowledge of the competition program to be used. The system has to be tested at least 6 months before the Championships.
- 2.3.2.4.9 ITTF PTT executives: the Organizing Committee has to provide hospitality for 2 ITTF PTT executives + 1 staff during the regional championships.
- 2.3.2.4.10 Capitation fees: per participant (management and player) of €36.00 must be paid to the ITTF PTT account held at the ITTF Headquarters upon receipt of the invoice.

2.4 INTERNATIONAL TOURNAMENTS: Ranking Factor 40 – with effect from 01.01.2009

2.4.1 The ITTF Para Tour consists of 10 Factor 40 tournaments, starting in 2010. 2009 is a test year, where 3–5 Factor 40 tournaments will be organized. ITTF Para Tour will be organized every two years, with 5 tournaments in year 1 and 5 tournaments in year 2, where the 10th tournament is the ITTF Para Tour Final. The Factor 40 tournaments are organized as follows:

- Tournament 1 March – April Year 1
- Tournament 2 April – May Year 1
- Tournament 3 May – June Year 1
- Tournament 4 August – September Year 1
- Tournament 5 October – December Year 1
- Tournament 6 March – April Year 2
- Tournament 7 April – May Year 2
- Tournament 8 May – June Year 2
- Tournament 9 August – November Year 2
- Tournament 10 December Year 2

2.4.2 A Factor 40 tournament is only open for classified players on the World Ranking list. The 8 best players in each singles class are qualified in order 1 – 8 for the ITTF Para Tour Final according to this points system:

- No 1 in each singles class 8 points
 - No 2 in each singles class 6 points
 - No 3 in each singles class 4 points
 - No 4 in each singles class 2 points
 - No 5 in each singles class 1 point - all losing quarter-finalists
- If 2 or more players have won the same number of points, the World Ranking position of the players by the end of the 9th tournament decides the order between them.

2.4.3 In order to apply for staging a Factor 40 tournament:

2.4.3.1 The application should be submitted to the ITTF PTT Tournament Committee Secretary with a copy to the ITTF PTT Tournament Officer and ITTF PTT General Secretary at the latest by 1st January of the year before the tournament year. The application must be endorsed by the NPC, or the National Association. Starting January 1, 2010 the application must be endorsed by the National Association only. An application fee of €500.00 has to be paid to the ITTF PTT account held at the ITTF Headquarters. The application fee will be refunded to the applicants if the tournament is not approved by ITTF PTT.

2.4.3.2 The application must contain an assurance that the Factor 40 tournament will be organized according to these regulations and according to a contract, which will be signed between ITTF PTT and the organizer.

- 2.4.4 A Factor 40 tournament must fulfill the following requirements to earn the ranking Factor 40, as decided by the ITTF PTT Tournament Officer:
- 2.4.4.1 All ITTF countries in the world must be invited.
- 2.4.4.2 The Technical Delegate, or his/her deputy (if the entry is over 200 players), must do a site inspection by the end of February the year before the tournament year.
The report from the inspection must be submitted within 2 weeks after the inspection to the ITTF PTT Tournament Officer.
The ITTF PTT tournament committee decides by the end of March which tournaments will be approved.
The Technical Delegate, or his/her deputy, must do a second inspection at least 6 months prior to the tournament.
- 2.4.4.2.1 The Technical Delegate's report must contain details of the following:
- 2.4.4.2.1.1 Accommodation - suitable and available for persons with disabilities.
- 2.4.4.2.1.2 Venue – size, accessibility, room for spectators (with and without wheelchairs)
- 2.4.4.2.1.3 Transport and distance from airport to hotels and from accommodation to the venue.
- 2.4.4.2.1.4 Equipment to be used must be ITTF or ITTF PTT approved and tables for wheelchair play must fulfill ITTF PTT requirements.
- 2.4.4.2.1.5 Dates of the playing days for the competition. The number of days must be 4, and the tournament must start Wednesday or Thursday.
- 2.4.4.2.1.6 Maximum numbers of participants that can be accepted plus any other relevant information.
- 2.4.4.2.2 The Organizing Committee shall pay travel expenses, provide hospitality and daily allowance of €15.00 to TD during both inspections of the venue before the championships.
- 2.4.4.3 These events must be organized in tournaments 1 – 9:
Men's wheelchair open
Women's wheelchair open
Men's standing open
Women's standing open
Men's singles classes 1 – 10
Women's singles classes 1 – 10
Men's teams classes 1 – 10
Women's teams classes 1 – 10

These singles classes must be played:

Men's singles classes 1, 2, 3, 4, 5, 6, 7, 8, 9 and 10.

Women's singles classes 1-2, 3, 4, 5, 6-7, 8, 9 and 10.

The open events are played as a knock-out competition, the singles events are played with Round Robin in 1st stage and knock out in 2nd stage. The team events are played as a knock-out competition.

These events must be organized in tournament 10:

Men's wheelchair open

Women's wheelchair open

Men's standing open

Women's standing open

Men's singles classes 1 – 10

Women's singles classes 1 – 10

These singles classes must be played:

Men's singles classes 1, 2, 3, 4, 5, 6, 7, 8, 9 and 10.

Women's singles classes 1-2, 3, 4, 5, 6-7, 8, 9 and 10.

The open events are played as a knock-out competition and the singles events are played with Round Robin in 1st stage and knock-out in 2nd stage.

- 2.4.4.4 No entry forms can be sent out before they have been approved by the TD.
- 2.4.4.5 No other tournament will be sanctioned within a period of 2 weeks prior to or following the Fa 40 tournament, except that an Fa 20 tournament may be sanctioned in the same region one week before, or one week after the tournament.
- 2.4.4.6 The maximum number of teams per country with all players from the same country is 1 per event. The host country may have a maximum of 2 teams per event.
- 2.4.4.7 Players from different countries can form a team in the team event, but if there are 2 or more players in the same event from the same country they must form a team. If more than 2 players in the same event from the same country, only the lowest ranked player(s) can form a team, if needed, with a player from another country.
- 2.4.4.8 The maximum number of players per country in one event is 3. The host country's maximum number of players is 6 per event.
- 2.4.4.9 The maximum size of round robin groups is 5. If more than 5 players, priority MUST be given to groups of 4 players.
- 2.4.4.10 The maximum number of players advancing from a round robin group is 2.

- 2.4.4.11 The maximum number of matches for the placement is one match for 3rd place
- 2.4.4.12 Persons of different genders cannot form a team in the team event.
- 2.4.5 The TD's site inspection report must ensure that a tournament can be organized according to the regulations. If there is more than the fixed number of applicants for Factor 40 tournaments the TD must advise the ITTF PTT tournament committee which applicants are able to organize the following year's Factor 40 tournaments. ITTF PTT tournament committee decides which applicants should organize the tournaments at the latest by the end of March the year before the tournament year.
- 2.4.6. Officials.
- 2.4.6.1 Technical Delegate (TD): a TD must be appointed by ITTF PTT Tournament Officer at least 8 months before the tournament and must be present during the tournament. A Deputy TD will be appointed by ITTF PTT Tournament Officer if more than 200 players entered the tournament. The TD must send his or her report to the ITTF PTT General Secretary and to ITTF PTT Tournament Officer within 30 days of the end of the tournament.
- 2.4.6.1.1 Expenses: the Organizing Committee shall pay travel expenses, provide hospitality from the dinner of two days before the first day of the tournament to the breakfast of the day after the last day of the tournament and daily allowance of €15.00 from two days before the start of the tournament to the day after the tournament to the TD and deputy TD.
- 2.4.6.2 Classifiers: 2 international classifiers appointed by the ITTF PTT Medical Officer must be present during the tournament specifically for reclassifications and protests. These will be appointed by the medical chief classifier and include a medical classifier and one paramedical or technical classifier.
- 2.4.6.2.1 Expenses: The Organizing Committee shall pay travel expenses, provide hospitality from the dinner of one day before the first day of the tournament to the breakfast of the day after the last day of the tournament and daily allowance of €15.00 from one day before the start of the tournament to the day after the tournament to each Official Classifier.
- 2.4.6.3 Referees: one referee and one or two deputy referees (2 Deputy Referees in the tournament with more than 200 players or more than one playing hall) will be appointed by the ITTF PTT Technical Officer in co-operation with Table Tennis Association of the host country. The Referee and Deputy Referee must be an ITTF International Referee and be on the list of ITTF PTT International Umpires. The Deputy Referee of the host country may be a National Referee who is on the List of ITTF PTT International Umpires.

The host country is entitled to a minimum of one of the positions of deputy referee. If the host country has a qualified referee, the position of the Referee will be given to that qualified referee. At least one Referee, or Deputy Referee has to be from a country different from the host country.

- 2.4.6.3.1 Expenses: the Organizing Committee shall pay the travel expenses, provide hospitality from the dinner of two days before the first day of the tournament to the breakfast of the day after the last day of the tournament and daily allowance of €15.00 from two days before the start of the tournament to the day after the last day of the tournament to the Referee and deputy Referees.
- 2.4.6.4 The Organizing Committee will provide a computer person familiar with using of the currently used competition program.
- 2.4.6.4.1 Expenses: the Organizing Committee shall pay the travel expenses, provide hospitality from the dinner of the day before the first day of the tournament to the breakfast of the day after the last day of the tournament and daily allowance of €15.00 from the day before the start of the tournament to day after the last day of the tournament to the Computer person.
- 2.4.6.5 Umpires: there must be a number of teams of two umpires equal to the number of tables x 1,5 + 2. This means that if the tournament is played on 12 tables the number of umpires teams must be 20.
40 % of teams of two umpires must be from foreign countries. The foreign umpires shall be invited by the organizers in co-operation with the ITTF PTT Technical Officer 6 months prior to the tournament. If the host country is not able to provide enough umpires they should invite more foreign umpires at least 4 months prior to the tournament.
- 2.4.6.5.1 Expenses: the Organizing Committee shall pay the travel expenses from the nearest airport in the host country, provide hospitality from the dinner of the day before the first day of the tournament to the breakfast of the day after the last day of the tournament and daily allowance of €15.00 from the first day of the tournament to the last day of the tournament.
- 2.4.6.6 The Organizing Committee shall provide room and board for maximum of 2 ITTF, ITTF PTT executives or staff during the tournament
- 2.4.6.7 Capitation fees: per participant (players and staff from the delegations) of €30.00 must be paid to the ITTF PTT account held at the ITTF Headquarters upon receipt of the invoice.

2.5 **INTERNATIONAL TOURNAMENTS: Ranking Factor 20 - with effect from 01.01.2009**

2.5.1 A Factor 20 tournament is an international tournament with all countries in the world invited.

2.5.1.1 There shall normally be only one Factor 20 tournament per country per year, but in special circumstances, after decision by the ITTF PTT Tournament Officer, there could be a maximum of two tournaments of Factor 20 per country per year.

2.5.2 The application for Factor 20 tournaments should be submitted to the ITTF PTT Tournament Committee Secretary, with a copy to the ITTF PTT General Secretary at the latest by 30th of April the year before the tournament year. The application must be endorsed by the NPC, or the National Association. Starting January 1, 2010 the application must be endorsed by the National Association only. A sanction fee of €300.00 has to be paid together with the application to the ITTF PTT account held by the ITTF Headquarters. The sanction fee will be refunded if the tournament is not sanctioned. ITTF PTT Tournament Committee will publish the approved Fa 20 tournaments by June 30th of the year before the tournament year. No other tournament will be sanctioned within a period of 2 weeks prior to or following the Fa 20 tournament, except that an Fa 20 tournament may be sanctioned in the same region one week before, or one week after the tournament.

2.5.2.1 The application must contain an assurance that the tournament will be organized according to the regulations as set out in this handbook and according to a contract signed between ITTF PTT and the organizer.

2.5.2.2 A Factor 20 tournaments may be sanctioned within a period of 1 week prior to or following a Factor 40 and/or Factor 20 tournament in the same region, to make it easier for the players to combine tournaments. A Factor 20 tournament may be sanctioned also in the week of multiple sports Games in the region other than the multiple sport games.

Possible dates for Factor 20 tournaments will be announced on ITTF PTT Web site to the nations by the end of February the year before the tournament year.

2.5.2.3 A Factor 20 tournament could consist of these classes: Alternative 1 : All wheelchair and standing classes, men and women Alternative 2 : All wheelchair classes, men and women Alternative 3 : All standing classes, men and women Alternative 4 : The tetra classes (1-2), men and women

In all four alternatives singles and team must be organized; open and/or open doubles could also be organized.

- 2.5.2.4 The maximum size of a round robin – only in singles -is 5 players. If more than 5 players, priority MUST be given to groups of 4 players.
- 2.5.2.4.1 The maximum number of players advancing from a round robin are the 2 top players.
- 2.5.2.5 The maximum matches for placement is one match for 3rd place.
- 2.5.2.6 The team event must be played as a knock-out competition, if there are 4 or more teams. The maximum number of teams per country with all players from the same country in one event is 2.
- 2.5.2.7 The maximum number of players per country in one class is 6. 2 extra junior players per class per nation should be allowed.
- 2.5.2.8 Players from different countries may form teams in the team event, but if there are 2 -4 players from the same country in the same class these players must form a team/teams. If there are more than 4 players, only the lowest ranked player can form a team, if needed, with a player from another country.
- 2.5.2.9 Persons of different genders cannot form teams in the team event.
- 2.5.3 The application must contain details of the following:
 - 2.5.3.1 Accommodation -suitable for persons with disabilities.
 - 2.5.3.2 Venue -accessibility.
 - 2.5.3.3 Transport from accommodation to the venue.
 - 2.5.3.4 Equipment to be used must be ITTF or ITTF PTT approved and tables for wheelchair play must fulfill ITTF PTT requirements.
 - 2.5.3.5 Dates for the playing days for the competition. This should be 3 or 4 playing days, based on experience.
 - 2.5.3.6 Maximum numbers of participants that can be accepted plus any other relevant information.
 - 2.5.3.7 Officials
 - 2.5.3.7.1 Technical Delegate (TD): a TD + 1 Deputy TD (in tournament with more

than 200 players or more than one playing hall) will be appointed by the ITTF PTT Tournament Officer at latest 8 months prior to the tournament and must be present during the tournament. The Tournament Officer may, in very exceptional circumstances, appoint a TD from the host nation, provided that the TD is not part of the Organizing Committee. No entry form can be sent out before it has been approved by the TD. If necessary a TD inspection must be done in the year before the tournament year, but the latest 6 months before the tournament date. The TD must send his or her report to the ITTF PTT and Secretary General within 30 days after completed tournaments.

- 2.5.3.7.1.1 Expenses: the Organizing Committee shall pay travel expenses, provide hospitality from the dinner of two days before the start of the tournament to the breakfast of the day after the last day of the tournament and a daily allowance of €15.00 from two days before the start of the tournament to the day after the end of the tournament. If there is a TD inspection made before the tournament, the organizers shall pay for the travel expenses, provide hospitality and a daily allowance of €15.00 during the inspection to the TD.
- 2.5.3.7.2 Classifiers: there will be 2 international classifiers in Factor 20 tournaments, one medical and one technical and they must be present during the tournament. The classifiers cannot change a permanent classification but shall recommend that the player is reviewed by a full panel of classifiers (chief, medical and technical) during a next tournament decided by the Classification Secretary.
- 2.5.3.7.2.1 Expenses: the Organizing Committee shall pay travel expenses, provide hospitality from the dinner of the day before the start of the tournament to the breakfast of the day after the last day of the tournament and a daily allowance of €15.00 from the day of before the start of the tournament to the day after the end of the tournament.
- 2.5.3.7.3 Referees: one Referee and one or two deputy referees (2 Deputy Referees in the tournament with more than 200 players or more than one playing hall) appointed by the ITTF PTT Technical Officer in cooperation with the Table Tennis Association of the host country. The Referee and Deputy Referee must be an ITTF International Referee and be on the List of ITTF PTT International umpires. The Deputy Referee of the host country may be a National Referee who is on the List of ITTF PTT International umpires. The host country is entitled to a minimum of one of the positions of deputy referee. If the host country has a qualified referee, the position of the Referee will be given to that qualified referee. At least one Referee, or Deputy Referee has to be from a country different from the host country.
- 2.5.3.7.3.1 Expenses: the Organizing Committee shall pay the travel expenses, provide hospitality from the dinner of two days before the first day of the

tournament to the breakfast of the day after the last day of the tournament and daily allowance of €15.00 from two days before the start of the tournament to the day after the last day of the tournament to the Referee and deputy Referees.

- 2.5.3.7.4 Umpires: There must be number of umpires equal to the number of tables x 2 + 4. This means that in the tournament played on 16 tables, the number of the umpires must be 36. 50% of the umpires from the host country may be National Umpires.
- 2.5.3.7.4.1 The Organizing Committee must invite up to 40% of the umpires necessary for the tournament from participating nations but should a participating nation not send an umpire, the host nation should appoint replacement umpires from its own ranks while maintaining the ratio of 50% of umpires on the List of ITTF PTT Umpires or IUs and 50% nationally certified umpires.
- 2.5.3.7.4.2 Expenses: the Organizing Committee shall pay the travel expenses for foreign umpires from the nearest airport in the host country, provide hospitality from the dinner of the day before the first day of the tournament to the breakfast of the day after the last day of the tournament and daily allowance of €15.00 from the first day of the tournament to the last day of the tournament.
- 2.5.3.7.5 The Organizing Committee will provide a computer person familiarized with using of the currently used competition program.
- 2.5.3.7.5.1 Expenses: the Organizing Committee shall pay the travel expenses, provide hospitality from the dinner of the day before the first day of the tournament to the breakfast of the day after the last day of the tournament and daily allowance of € 15.00 from the day before the start of the tournament to day after the last day of the tournament to the Computer person.
- 2.5.3.7.6 Capitation fees: an amount of €25.00 per participant (players and staff from the delegations) must be paid to the ITTF PTT account held at the ITTF Headquarters upon receipt of the invoice.

2.6 **Entry forms for all Championships (80, 50, 40, 20)**

- 2.6.1 **Contents:** After the ITTF PTT Division has approved the championships, the host country will issue an entry form to all National Paralympic Committees in good standing with IPC, or National Associations in good standing with ITTF from within the area of the competition (i.e. world, European, Pan-Am, African or Asian & Oceania). Starting January 1, 2010 entry form to be sent only to National Associations in good standing with ITTF. This is to be sent at least 4 months before the date of the

championships. Information and Entry forms will be posted on ITTF PTT Web site. It must contain:

- 2.6.1.1 Date of Championships
- 2.6.1.2 Details of venue
- 2.6.1.3 Details of accommodation
- 2.6.1.4 Equipment to be used
- 2.6.1.5 Maximum number of teams / players allowed
- 2.6.1.6 TD(s) to be named
- 4.8.1.7 Composition of Classification / medical panel
- 2.6.1.8 Details of officials. Referee to be named and his or her qualifications
- 2.6.1.9 Entry fees, including price for escorts
- 2.6.1.10 Entry forms for all classes and competitions
- 2.6.1.11 International Jury
- 2.6.1.12 Closing date
- 2.6.1.13 Date and venue of Draw
- 2.6.2 **Events:** The following events must be played to form the Championships approved for factor 80, 50 or 40:
 - 2.6.2.1 Team events for men and women in classes 1-5, classes 6-10. One team per country in each class for Fa 50–100 sanctioned tournaments. An entry of four teams will be considered a competition.
 - 2.6.2.2 Singles events for men and women in classes 1-5, classes 6-10.
 - 2.6.2.3 Open class singles events for men and women in classes 1-5 and 6-10.
- 2.6.3 **Notes:**
 - 2.6.3.1 Should an event be deleted by the organizer in consultation with the ITTF PTT Division, for example due to low entries, it will not be reinstated at the Championships even if enough players are present.
 - 2.6.3.2 In all events, team, singles and open, a match will be played for the bronze medal by the losing semifinalists if the event has a second stage play-off.

- 2.6.3.3 If there are less than four teams/players in an event, the TD may choose to change the event to be a ranking event. This event is then to be played for ranking points only. The players cannot get bonus points for such an event. This applies to all tournaments factor 20, 40 and 50.
- 2.6.3.5 The ideal number of players in combined classes in all tournaments (not championships) is to be decided by the Referee in consultation with the TD to ensure the ideal number for the system of play with a minimum of 1 player from each class including the lowest class.
- 2.6.3.6 For Factor 20 – 100 events, the maximum pool of players could be 5. If more than 5 players, priority MUST be given to groups of 4 players.
- 2.6.3.7 Class 1 players in Factor 40 tournaments may play with other player/s of other nations in the Class 1 Team Event but not in a combined Class 1-2 event.
- 2.6.3.8 For Factor 20 tournaments, the organizers are allowed to award medals for the players in a ranking event.
- 2.6.3.9 The open singles are played first in all ITTF PTT approved tournaments.
- 2.6.4 **Format of play**
- 2.6.4.1 Team events – by class:
- 2.6.4.1.1 Minimum number of entries 4 teams.
- 2.6.4.1.2 Maximum one team per country per event for tournaments Fa 40 and above. The host country may have 2 teams per event in Fa 40.
- 2.6.4.1.3 A maximum of 4 players per team in the whole event.
- 2.6.4.1.4 The event in stage 1 of Fa 50 tournament will be played in round robin groups. The number of teams in the groups shall be even where possible but there shall not be less than 3 teams per group.
If there are four or more teams in Fa 20 and Fa 40 tournaments the team event must be played on a knock-out basis.
- 2.6.4.1.5 The numbers of groups will be decided by the TD and the referee in co-operation with the management committee of the tournament. If the numbers of groups decided for an event is not a multiple of 2 (e.g. 2, 4 or 8 etc.), winners from the groups with the highest ranked seeded teams in ranking order shall have byes in the first round of the second stage in ranking order.
- 2.6.4.1.6 The winner and the runner-up of each group will advance to the second

stage in Fa 50 tournament.

- 2.6.4.1.7 The second stage will be played on a knock-out basis.
- 2.6.4.1.8 Should enough entries be received (minimum 48), then 16 groups will be formed. In this case, only the winners will advance to the second stage.
- 2.6.4.1.9 Mixed class teams are allowed but the team must play in the class of the player with the highest class (e.g. if a class 2 and a class 3 player play together, they play in class 3). One of the players nominated must be of the same class as the event and must play as a singles player. However, this regulation will be waived if classes are combined due to low entries unless a team has already been entered for this class. No player may represent more than one team in any championship.
- 2.6.4.1.10 The team match shall cease upon a winning margin being gained.
- 2.6.4.2 Class events – by class:
 - 2.6.4.2.1 Minimum number of entries 4 players.
 - 2.6.4.2.2 The event will be played in round robin groups.
 - 2.6.4.2.3 The number of players in the groups shall be even where possible but there shall not be less than 3 players per group; priority shall be given to groups of 4 players.
 - 2.6.4.2.4 The winner and the runner-up of each group will advance to a second stage.
 - 2.6.4.2.5 The second stage will be played on a knock-out basis.
 - 2.6.4.2.6 The numbers of groups will be decided by the TD and the referee in co-operation with the organizing committee of the tournament. If the number of groups in an event is decided not to be a multiple of 2 (e.g. 2, 4 or 8 etc.), winners from the groups with the highest ranked seeded players shall have byes in the first round of the second stage, in ranking order.
 - 2.6.4.2.7 Should at least 48 entries be received for an event, then 12/16 groups will be formed. In this case only the winners will advance to the second stage.
 - 2.6.4.2.8 A player may only play in the class indicated on his or her international classification card unless, due to the low number of players, his or her class will be combined with the next class. Then they may play in the next higher class event.
 - 2.6.4.2.9 When events are combined due to low entries in one event and the

combination gives one country more than the allowed number of players in the combined event, the organizing committee will inform that country that only allowed number of competitors per event is allowed and their entry for that event will be revised to conform to that regulation. See regulations of each factor of tournaments.

2.6.4.3 Open singles events - men and women - wheelchair and standing (4 events):

2.6.4.3.1 The events will be played on the knock-out system throughout.

2.6.4.3.2 There are no restrictions on countries concerning numbers entering these events. However, entrants must have entered in the team and/or class events.

2.6.4.3.3 Losing semi-finalists will play for the third place and bronze medals.

2.6.4.4 Open doubles events - men and women - wheelchair and standing (4 events):

2.6.4.4.1 The events will be played on the knock-out system throughout.

2.6.4.4.2 There are no restrictions on countries concerning numbers entering these events. However, entrants must have entered in the team and/or class events.

2.6.4.4.3 Losing semi-finalists will play for the third place and bronze medals.

2.6.5 **Seeding**

2.6.5.1 The last published international open ranking list will be used for all competitions.

2.6.5.2 The number of seeds is decided by the referee in accordance with the recommendation stated in the ITTF handbook for Tournament Referees.

2.6.5.3 In a team event, the list of seeds will be made by combining the ranking points of the two strongest players in the team.

2.6.6 **International ranking list:**

2.6.6.1 The international ranking list shall be revised after each ranking tournament and will be published every quarter January 1, April 1, July 1 & October 1.

2.6.6.2 The international ranking list is available on the ITTF PTT website.

- 2.6.7 **The draw and playing system** in the team and class events:
- 2.6.7.1 The draw will be made by the organizing committee with the Referee and TD (or a person nominated by the ITTF PTT) present. The draw for the first stage will be carried out either by computer or by hand.
- 2.6.7.2 Alterations to the draw may be made if a player is re-classified with the following considerations:
- 2.6.7.2.1 In factor 20 - 50 competitions, changes in classification will not take effect earlier than 24 hours before the draw of any event. The tournament jury has the right to change the time limit to less than 24 hours in special circumstances.
- 2.6.7.2.2 In factor 80 - 100 competitions, all classification changes made before or during the tournament will not take effect until the next tournament.
- 2.6.8 **The procedure for the Draw** will follow the procedure described in the ITTF Regulations and the following procedure will be used.
- 2.6.8.1 Maximum number of seeds in each group is 2.
- 2.6.8.2 The number 1 seeded team/player will be placed in the top group of the upper half.
- 2.6.8.3 The number 2 seeded team/player will be placed in the bottom group of the bottom half.
- 2.6.8.4 The 2 number 3 seeds will be drawn to the bottom group of the top half and the top group of the bottom half.
- 2.6.8.5 If there are still empty groups remaining, the 4 number 5 seeds will be drawn to these empty groups. Otherwise they will be drawn into groups already occupied by another seeded team/player. This depends on the number of groups.
- 2.6.8.6 All other teams/players shall be drawn into the groups.
- 2.6.8.7 The playing system for team matches is the original Corbillon Cup System: A vs X; B vs Y; double; A vs Y; B vs X. The doubles pair does not have to be named until the time the game is to be played. The team captain is allowed to use a player in the doubles other than the players nominated for the singles.

- 2.6.8.8 The calculation of group results is done as defined by the ITTF Regulations for International Competitions.
- 2.6.8.9 There will not be a separate draw for the second stage.
- 2.6.8.10 No group winner will play another group winner in the first round of the second stage.
- 2.6.8.11 In the first round of the second stage no team/player shall play any team/player that they played against in the first stage group matches.
- 2.6.8.12 When only one group is played, the winner shall receive a gold medal, the runner-up a silver medal, and third place shall receive a bronze medal.

2.7 **Other matters**

- 2.7.1 Walk over rules: if the match is not played for any reason (illness, injuries, players not present at the event, etc.), no ranking points are given. If the match started, even if only 1 point is played, then points are given. When a player does not show up for a competition or for a match he or she will be penalized by the deduction from his or her ranking points he or she should have earned if he or she had played the match in which he or she did not show up. This would however affect only the first match scheduled for that player which was not played and not any subsequent match in the event.

The regulations for applying the rule shall be as follows:

- 2.7.1.1 Before the competition a player
 - 2.7.1.1.1 informs the organizers and TD before the draw is made that he/she will not participate
No deduction of points
 - 2.7.1.1.2 informs the organizers after the Draw that he/she will not arrive for circumstances beyond his/her control (flight cancelled, serious and verifiable injury or illness [broken leg, appendicitis,...], death in close family,...)
No deduction of points
 - 2.7.1.1.3 does not show up without any information to organizers
Yes, Deduction of points
- 2.7.1.2 During the competition a player
 - 2.7.1.2.1 at a certain stage of an event does not play his/her next scheduled match in this event, except if a present classifier doctor confirms that he/she is injured
Yes, Deduction of points
 - 2.7.1.2.2 cannot start a match because his/her racket has been found illegal and has

- no spare one Yes, Deduction of points
- 2.7.1.2.3 does not show up for a match for political reasons
Yes, Deduction of points
- 2.7.1.2.4 is not able to show up for a match in an event, because he/she has entered in more than one event Yes, Deduction of points
- 2.7.1.2.5 does not show up for an event because he/she has been disqualified for the reminder of a competition for his/her misbehavior in this or another event
Yes, Deduction of points.

2.7.2 Fines for cancellation of the entry by a player.

2.7.2.1 When a cancellation is received 30 days prior to the start of the competition the entry fee paid in the first entry will be forfeited.

2.7.2.2 When a cancellation by a player is received 10 or less days prior to the start of the competition the entry fee paid in the first entry + €100 Euros of the second entry fee will be forfeited, except for serious circumstances beyond his/her control (serious and verifiable injury or illness, death in close family).

2.7.3 Fines for cancellation of the tournament by organizers will be covered by the contract.

2.8 Future Championship events

2.8.1 The above described events will constitute an official championship.

2.8.2 Should host/organizing countries be able to organize more events, preference shall be given to events which encourage juniors, ladies and players of severe disability where possible.

SECTION 3 THE WORLD RANKING SYSTEM

3.1 POINT SYSTEM

3.1.1 The players who participate in international tournaments according to the previous section of these rules will be awarded points for the world ranking but the points will be multiplied with the factor that applies to that tournament.

Nevertheless, only the 6 best tournaments will be retained in ranking list i.e. if a player has participated to more than 6 tournaments, then only the points gained in his or her 6 best tournaments will be counted in the ranking list.

3.1.2 Ranking points are awarded as follows:

3.1.2.1 Team Events Classes 4, 5, 9 and 10 1.5 points for each win.

Classes 3 and 8 1 point for each win

Classes 1, 2, 6 and 7 0.5 point for each win

Same points shall be given to each player in double win.

No bonus points possible

3.1.2.2 Single Events

Classes 5 and 10 5 points for each win

Classes 4 and 9 4 points for each win

Classes 3 and 8 3 points for each win

Classes 2 and 7 2 points for each win

Classes 1 and 6 1 point for each win

Bonus points in single events:

Classes 5 and 10 Gold - 15 Silver - 10 Bronze - 5

Classes 4 and 9 Gold - 12 Silver - 8 Bronze - 4

Classes 3 and 8 Gold - 9 Silver - 6 Bronze - 3

Classes 2 and 7 Gold - 6 Silver - 4 Bronze - 2

Classes 1 and 6 Gold - 3 Silver - 2 Bronze - 1

3.1.2.3 Open Events (no classes involved): generally 3 points for each win plus 1 point extra for each class the player defeated is higher than the winner's own class i.e. a class 2 player wins against a class 4 player: 3 (games) + 2 (classes higher) = 5 points.

Bonus points in open events:

Gold – 15 Silver – 10 Bronze - 5

2.5 points for losing quarter finalists, where the entry is over 64 competitors.

3.1.2.4 When classes are combined i.e. class 1, 2 and 3 are played together, the points from the highest of the combined classes apply to all the matches played in that event.

3.1.2.5 In open doubles event, the ranking points will be divided equally between the two players winning the double match such that one extra point is allocated to the players winning for every class above their own that the losing players played in.

3.1.2.6 In class doubles event the same number of ranking points shall be allocated as the singles match in the class event. The ranking points will be divided equally between the two players winning the doubles match.

3.1.3 A match should be considered as walk-over (W/O) and counted into ranking list only if it has been started (at least one point must have been played) and then stopped before its normal end due to an injury or for any other reason that prevented one player completing the match. If a player does not arrive, then the match is considered as BYE and should not be counted into ranking list.

3.2 THE UPDATE OF THE WORLD RANKING

3.2.1 The World Ranking list will be updated by the Ranking Director 4 times a year (January 1, April 1, July 1 and October 1.) and will be available on demand from the Ranking Officer on payment of €25,00 for each request.

As an extra service the following information will be available free of charge on the ITTF PTT website at <http://www.ipttc.org> together with rules, classification standards, tournament calendar (continuously updated) and general information.

3.2.2. Ranking points awarded in the Paralympics or World Championships will be kept unchanged for two years and then reduced to 25% of original value and annulled by the next Paralympics / World Championships.

3.2.3. Ranking points awarded in the Regional Championships will be reduced annually by 25% until the next Regional Championships in the same Region when they are annulled.

3.2.4. Ranking points awarded in other approved tournaments will be kept for one year when they will be annulled.

3.2.5. By cancellation of either the Paralympics or the World Championships the points due for reduction this year will only be reduced by 50% and be totally annulled two years later.

3.2.6. If there are no international tournaments in any year, the ITTF PTT may decide on a different updating procedure.

3.2.7 All points of a player are lost and the player is removed from the ranking list after 30 months of inactivity i.e. 30 months without participating in a tournament sanctioned by ITTF PTT.

3.2.8 Organizers of all types of tournaments must use ITTF PTT's Standard Results Form and will not be accepted without it. The ITTF PTT's Standard Results Form is available from the ITTF PTT website. When Dr.Wu competition program is used, the results may be submitted automatically by the program. If the Organizing Committee sends the result forms to the ITTF PTT Ranking Director more than four weeks after the tournament, the

results will count for the next published World Ranking. Ranking points will be annulled one year from the date of the end of the tournament.

3.3. INTERNATIONAL TOURNAMENTS

3.3.1 The approved tournament has to have the sanctioning of the host NPC or the National Association. Starting January 1, 2010 it must have the sanctioning of the National Association only. Entry forms will be posted on the ITTF PTT Web site.

3.3.1.1 The tournament has to follow the regulations as set up in these Rules and Regulations.

3.3.2 The organizing committee must supply the results of all matches played in the team events, singles events and open events - so that ranking points can be calculated. For the open events, the organizing committee must supply the class for each player in every match.

3.3.3 The ITTF PTT may withdraw sanction or approval before or after the event if it finds that the tournament has been organized in an unfair manner or the regulations for organizing an international tournament have been violated.

3.3.4 Observance of the regulations will be checked by the ITTF PTT when they receive the results from the organizers.

3.3.5 Results have to be submitted to the Ranking Director not later than 4 weeks after the competition.

3.3.6 Results will affect the update of the ranking list on the next April 1, July 1, October 1 or January 1 only if the Ranking Director receives the results not later than 3 weeks before the above mentioned dates.

3.3.7 The Ranking Director may recommend to the ITTF PTT a delay of the update of the ranking list for up to 3 weeks to be able to calculate any late incoming results. The ITTF PTT may allow any further delays of the updating procedure if necessary.

SECTION 4 AMENDING RULES AND REGULATIONS

Section 4 – Amending Rules and Regulations will be published after approval at the AGM of ITTF.

SECTION 5 BYLAWS

Section 5 - The Bylaws will be published after approval at the AGM of ITTF.