



Situation	<p>Weather in July</p> <p>Temperatures are expected to range between 23° and 32° Celsius No rain is expected during this period.</p> <p>History</p> <p>Jakarta is the capital city of the Republic of Indonesia, a country composed of more than 13,000 islands with a population of over 180 million. Comprising more than 300 ethnic groups speaking 200 different languages, the Indonesia population exhibits marked diversity in its linguistic, culture, and religious traditions. As the Capital City, Jakarta, with a population of 20 million, is a melting pot of representatives from each of these ethnic groups. From the Capital City, sophisticated land, air, and sea transport is available to the rest of the country and beyond. It is a gateway to other tourist destinations such as Java, Sumatra and Bali in Indonesia.</p>
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Airport	<p>Number of airports:</p> <p>Soekarno–Hatta International Airport, Jakarta (CGK)</p> <p>Special lanes will be provided from arrival through immigration and customs.</p> <p>Accessibility: is good with Terminal 3 being a new terminal catering well for those requiring the use of wheelchairs.</p> <p>Distance:</p> <ul style="list-style-type: none"> • From Accommodation: approximately 30km • From Venue: approximately 30km • To avoid long travel times because of the traffic jams, police out-riders will be used
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Transport	<p>Airport – Athletes’ Village</p> <p>Schedules: Will be designed to not require arriving personnel to wait for more than 45 minutes after exiting the Arrival Hall.</p> <p>Number of vehicles: 3 x MPVs and 3 different types of buses. Sufficient vehicles will be provided to meet the needs of the arriving and departing teams and officials.</p> <p>Accessibility: A mixture of accessible and regular vehicles will be available.</p> <p>Athletes’ Village - Venue</p> <p>Approximately 14km distant.</p> <p>To avoid long travel times because of the traffic jams, police out-riders will be used.</p> <p><i>Teams</i></p> <p>Schedules: 30 minute intervals and as required according to the schedule of play.</p> <p>Number of vehicles: as required by the number of teams and team officials to</p>
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	<p>be transported. Additionally, T1 and T2 vehicles will also be made available for selected officials</p> <p>Accessibility: A mixture of accessible and regular vehicles will be available.</p> <p><i>Match Officials</i></p> <p>Not required as they will be accommodated in a hotel which is a 5-minute walk to the venue.</p> <p><i>Emergency</i></p> <p>Ambulance: accessible ambulance with ICU facilities will be on standby.</p>
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<p>Accommodation</p>	<p>Teams, team officials and NTOs will be accommodated at the Athletes' Village in Kemayan, Jakarta comprising of 7 towers being built for the Asian Games and Asian Para Games. For this event, which will be a test event with 4 other sports, 2 accessible towers will be made available, viz. Towers 3 & 4. In each of these towers, Levels 4 to 10 will have accessible facilities and rooms with a total of 200 accessible rooms per tower, and approximately another 1100 rooms for others. Levels 1 to 3: public areas.</p> <p>Wheelchair players will be provided with a single room each, and for those that require an assistant, an additional bed will be made available in the room.</p> <div style="display: flex; justify-content: space-around; align-items: center;"> <div data-bbox="459 1070 1056 1514">  </div> <div data-bbox="1082 1021 1498 1545">  </div> </div> <div style="display: flex; justify-content: space-around; align-items: center; margin-top: 10px;"> <div data-bbox="507 1518 833 1572" style="border: 1px solid black; padding: 2px 10px;">A part of the Village</div> <div data-bbox="1155 1541 1385 1594" style="border: 1px solid black; padding: 2px 10px;">Tower #3</div> </div> <p>Match Officials:</p> <ul style="list-style-type: none"> • ITOs will be accommodated at a 4.5-star hotel (proposed: Mulia Hotel) a 5-minute walk from the venue. I did visit this hotel the last time I was there in December 2017 and found it to be a good hotel worth its 4.5-star rating. <p>Accessibility</p> <ul style="list-style-type: none"> • Width of entrance passage/door to bedroom: 86cm • Width of bathroom door: 76cm. (See recommendation) • Width of access to shower: open space with sufficient space for
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wheelchair to move around

- Grab rails in bathroom: yes (See recommendation)
- Bath or shower or combined: Shower only
- Shower commode in bathroom: (See recommendation)
- Step to room entrance: Nil
- Step to bathroom: Ramp has already been installed (See recommendation)
- Faucet handles: knob & lever



2-bedded accessible bedroom



Pantry attached to bedroom



Ramp to accessible bathroom



Accessible bathroom

Pantry: attached to each room

Change of linen: daily

TV: In the common lobby in each tower

Air-conditioning: Rooms: yes

Hot water: yes



Internet: wifi @ FOC

	<p>Electrical sockets: European-style C-type (2-pin round plugs); 220V; 50 Hz: available in every room.</p> <p>Social areas: Main Lobby in each tower and in the smaller lobbies at each floor. Sitting room furniture will be provided.</p> <p>Laundry facilities: Laundry Services counter at Level 4 of each tower with a daily pick-up service.</p> <p>Fitness Centre: May not be ready by the time of this competition, but will be ready for the Games. Wheelchair users: yes</p> <p>Swimming pool: No</p> <p>Convenience store: Yes, in every tower</p> <p>Banking / Teller machine: ATM and money changer in every tower</p> <p>Elevators (number and access for wheelchairs) per tower:</p> <ul style="list-style-type: none"> • 4 elevators for normal use and smaller wheelchairs (1 w/c per elevator) • 6 accessible elevators for 2 wheelchairs each • 2 service elevators (accessible)
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Maximum number of players	<p>Wheelchair: 45</p> <p>Standing: 55</p>
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Meals	<p>Venue:</p> <ul style="list-style-type: none"> • Dining room: At Level 4 in a large, long room adjacent to the athletes' lounge (with tables and chairs) • The room is accessible and will be able to cope with the required number of seating places and wheelchair users <p>Athletes' Village</p> <ul style="list-style-type: none"> • Dining Area: In tents on lawn/road between Towers 3 & 4 • The proposed covered area will be accessible and able to cope with the required number of seating places and wheelchair users <p>Hotel (for ITOs)</p> <ul style="list-style-type: none"> • A proper and well-appointed dining room will be used. <p>Packed meals: will be available on request with 24-hour's notice.</p> <p>Food variety: will cater for the needs of all.</p> <p>Water, beverages: will be made available at the venue and in the dining areas.</p> <p>Assistance to carry trays: volunteers stationed at dining area.</p> <p>Meal times (Athletes' Village):</p> <ul style="list-style-type: none"> • breakfast: 04h00 to 10h00, lunch: 11h00 to 15h00; dinner: 17h00 to 24h00 <p>Meal times (Hotel):</p> <ul style="list-style-type: none"> • breakfast: 06h00 to 10h00, lunch: 11h30 to 14h00; dinner: 18h00 to 22h00 (and can be adjusted on request)
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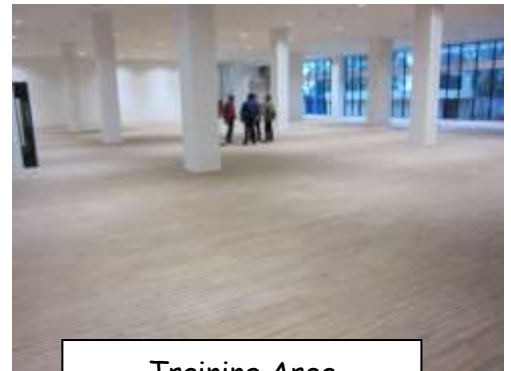
Travel time and distance hotel to sport venue	<p>Athletes' Village: By car or bus: approximately 40 minutes Rush hour traffic: police out-riders will be used to keep it to 40 minutes.</p> <p>ITO's Hotel: a 5-minute walk from the venue.</p>
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Sport Venue	<p>Name of venue: Gelora Bung Karno Arena, Senayan, Jakarta</p> <p>General Description: An accessible venue with 8 floors, with each floor having a playing area for 2 basketball courts. All around the playing areas on each floor are located multiple multipurpose rooms, open spaces, and able bodied and accessible toilets and wash rooms. It is proposed to use Levels 1 to 5 only. There will be 2 playing halls: Level 2 for Wheelchair events and Level 5 for Standing events.</p> <div style="display: flex; justify-content: space-around;">   </div> <div style="text-align: center; margin: 10px 0;"> <div style="border: 1px solid black; padding: 5px; display: inline-block;">The Sports Venue</div> </div> <p>Size (M):</p> <ul style="list-style-type: none"> • Level 2 (for Wheelchair): 64 x 23 • Level 5 (for non-Wheelchair): 64 x 20 <p>Seating:</p> <p>Total: approximately 400 seats for able bodied and space for 100 wheelchairs</p> <p><u>Level 2:</u></p> <ul style="list-style-type: none"> • Able bodied: 250 • Wheelchair: 70 (with some of the current seating removed) (see recommendation) <p><u>Level 5:</u></p> <ul style="list-style-type: none"> • Able bodied: 150 • Wheelchair: 30 (with some of the current seating removed) (see recommendation) <p>Accessibility: good to all areas</p> <ul style="list-style-type: none"> • Playing areas: Levels 2 & 5 • Training area: to use Exercise Gym at Level 1 (see recommendation)
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- Racket Control Centre: one each at Levels 2 & 5.
- Gluing area: at Level 1
- Call Area: at the open spaces at Levels 2 & 5
- Classification Room: at Level 1
- Lounges:
 - VIP: Level 3
 - Media: Level 3
 - Teams: Level 4
 - Match Officials: Level 4
- Dining Room: Level 4
- Meeting rooms: Levels 1 & 3
- Spectators: seating / wheelchair space available on either side along the length of the playing halls.



Information Room



Training Area



Playing Hall Level 2
(one half only)



Playing Hall Level 5
(one half only)

Elevators (number and access for wheelchairs):

There are 6 elevators that can be used to go to all floors, and hence with accessible access to the Playing areas, Practice Hall, Racket Control Centre, Gluing area, Call Areas, Classification Room, Meeting rooms, Physio Room, Offices, etc..

4 elevators (door width = 80cm) can accommodate 1 wheelchair and possibly 3 standing pax.

2 elevators (door width = 85cm) can accommodate at least 3

wheelchairs, possibly 4.

Classification Room: at Level 1.

- Room size: 8M x 20M
- Floor non-slippery, not carpet: yes
- Reception area: within the main room (screened off)

Meeting rooms: More than one available at all levels. Closer to the event, and based on needs, a decision will be made which room(s) are to be used.



A Meeting Room

Classification seminar room: Not applicable (but could be arranged if needed)

Physio Room: at Level 4 and Physio beds will be provided.

Offices:

- TD: Level 5
- Referee: Level 2
- LOC: yes (Level to be decided)

Wheelchair Storage: Level 2

Wheelchair repair: yes.

Rest rooms with beds for w/c users: 4 beds will be placed in each of the rooms for male and female athletes. The rooms are located close to the athletes' lounge.

Change rooms (male & female): accessible and for able bodied use. These are located adjacent to the male and female wash rooms / toilets at each floor.

Wash rooms / toilets (male & female): accessible and for able bodied use.

These are located at each floor

- Taps: rotary; Showers: lever

Ablution facilities and prayer rooms for men and women: Level 4

(see recommendation)



Wash Room for the Able Bodied



Accessible Wash Room



Accessible Toilet

Lighting: (see recommendation)

- Training area: approx. 600 lux. Currently lighting is not spread evenly over the whole area.
- Playing Halls: approx. 800 lux. Currently lighting is not spread evenly over the whole area.

PA System: will be available

Internet:

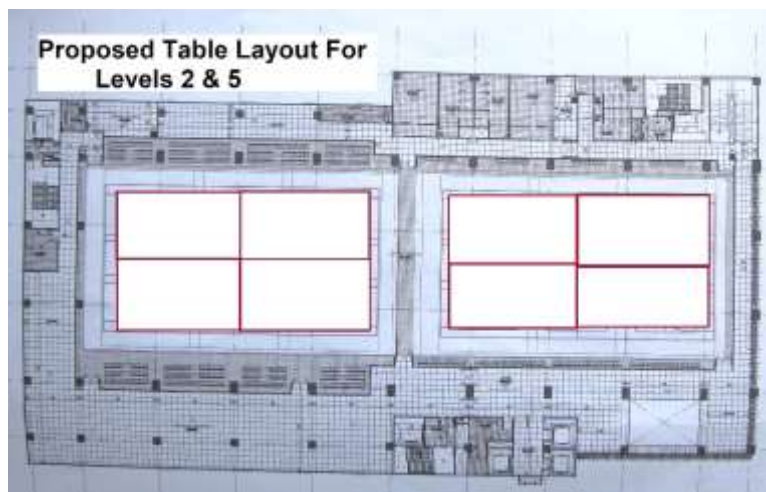
- Wifi: will be available in all areas for Levels 1 to 5.
- Cable: will be provided for Host Broadcaster and others, if required.

Media facilities: Level 3, will include a purpose-built viewing area

Food shops: will be provided in the vicinity of the building. A possible location could be the Sky Garden on the 5th Floor

Smoking: smoking will not be permitted in the premises, but a smoking area will be designated away from common areas.

Layout:



Doping control

There will be Doping Control arranged by the relevant authorities. This will be carried out for all 5 sports in view of this being done during the APG.

The facility will be located at Level 3 and will include a reception area, tables, chairs, a fridge, attached toilet and drinking water.

Equipment	Equipment to be used
Floor	Triofloor (ITTF Approved), purple color
Tables	
Competition + number	Stiga Premium Compact (Wheelchair Compatible) (Blue) - 12 (possible: 16)
Training + number	Stiga Premium Compact (Wheelchair Compatible) (Blue) - 12 (possible: 16)
Balls	Nittaku Premium 40+ Polyball (white colour) (3 stars)
Lighting (lux)	Playing Halls: 800+ lux; Training Hall: 600+ lux

Administration	<p>Forms to be used for entries: Similar to what was used for the 2016 INA PTT Open and coordinated with INAPGOC and ITTF PTTC. The use of an online registration system is being considered. LOC has been advised to consult ITTF PTTC if the LOC intends to use an online system.</p> <p>PA: will be provided</p> <p>Production of results (photocopier): will be provided</p> <p>Pigeon holes: results will be made available at the competition venue as well as at the Village.</p>
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Medical First aid	<p>Venue:</p> <ul style="list-style-type: none"> • Physio support: will be available • Medical/emergency/first aid services: will be available • Doctor at the venue: yes • Services will be available from 1 hour before start of play to 1 hour after last match <p>Athletes' Village:</p> <ul style="list-style-type: none"> • Medical Centre: 24-hour operation with Doctor and nurse in attendance <p>Hospital: arrangements have been made with designated hospitals.</p>
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Technical officials	<p>Technical officials from host:</p> <ul style="list-style-type: none"> • Assistant TD; Umpires [Local: 30 (IU = 10, NU = 20)]; Computer operators: 4 <p>Technical officials from ITTF:</p> <ul style="list-style-type: none"> • TD; Referee; D. Referees = 3; Foreign IUs = 15; Classifiers = 2
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Volunteers	<p>Ball boys and girls: 24 pax will be appointed</p> <p>Results & Other operational areas: required numbers will be appointed (see Recommendation)</p> <p>Photographer and Journalist: will be available</p> <p>Team assistants (language) / Liaison Officers: will be provided as needed</p>
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Repair services (wheelchair)	<p>Who and availability:</p> <p>A local service provider will be available at the venue. Ottobock will be located at a central location to provide advanced services for all 5 sports.</p>
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Ceremonies	<p>Opening & Closing: No</p> <p>Medal ceremonies: Will be organised for the individual events (Singles and Doubles) and the team events,</p> <p>Medal design: will be done to reflect the occasion.</p> <p>Podium: will not use any raised platform. Position numbers will be placed at floor level.</p>
Visas	For those needing a visa, a letter of invitation will be provided by the Organisers upon request.
Spectators (make up)	<p>Will be made up by the public and invited school children.</p> <p>There will be a total of at least 400 seats available in the two playing halls.</p>
Media	<p>Main Media Centre: Located at hotel close to Playing Venue (GBK)</p> <p>Public relations, TV, radio, newspapers, magazines and design of logos will be part of the overall planning and publicity.</p> <p>Website: will use the Asian Para Games website</p> <p>Internet connection: high speed wifi will be provided at the venue and the media centre.</p>
Stay	29 th June to 4 th July
Arrival days	29 th & 30 th June 2018
Classification	29 th & 30 th June 2018
Practice days	29 & 30 June 2018
Technical Meeting	30 th June 2018 (evening)
Opening Ceremony	NA
Competition days	1 st to 3 rd July 2018
General Assembly	NA
Closing Ceremony	NA
Departure day	4 th July 2018
Costs	<p>Entry fee: € 400 per person sharing (2 in a room)</p> <p>€ 500 per person in a single room</p> <p>Extra night: €50 per person sharing, €75 per person in a single room</p> <p>Where required, all additional costs will be covered by the Organising Committee.</p>

Experience in organising events	<p>As this event is being organised as a test event for the 2018 Asian Para Games (APG), there is full participation by the Ministry of Sports, the NPC and the ITTA incorporating the full participation of all divisions of the APG. Some events organised in the past by one or more parties:</p> <ul style="list-style-type: none"> ○ 2017 SEATTA Championships ○ 2016 1st Indonesia Para Table Tennis Open ○ 2014 ASEAN University Games ○ 2011 Solo ASEAN Para Games ○ 1962 Asian Games
Organizing Committee	<p>Structure of the organizing committee: Chaired by INAPGOC. Members are from the relevant Ministries, NPC and the Indonesian Table Tennis Association.</p> <p>Link to the National Association: The Indonesian Table Tennis Association is a co-organiser of the event</p> <p>Link to the NPC: The NPC is a co-organiser of the event. The Competition Manager is from the NPC.</p>
Budget	<p>Income is from the government as it is a test event for the APG, and also from sponsors.</p> <p>Expenditure including the Sanction fee, Capitation fees and Daily allowances will be paid according to the regulations.</p>
Support	<p>Well supported by the national government, local authorities, NPC, NOC and some sponsors as this is a test event for the APG.</p>
Entertainment	<p>Consideration is being given to organise a short sightseeing tour of Jakarta city.</p>
Recommendations	<p>That:</p> <ol style="list-style-type: none"> 1. This event be approved at Fa20 2. That a local Asst. TD be appointed to enable the transfer of knowledge. <p><u>Besides the above, that the LOC consider the following recommendations:</u></p> <p>Sports Venue:</p> <ul style="list-style-type: none"> • Playing Halls at Levels 2 & 5: <ul style="list-style-type: none"> ○ To cover light ingress through slots in walls (along walls, below roofing) • Training area : to cover large glass panelling (wall) with cloth/banners • Seating at Levels 2 & 5: to remove some single-seating chairs to make

	<p>space for wheelchairs</p> <ul style="list-style-type: none"> • Lighting: <ul style="list-style-type: none"> ○ Training area: to add lighting as discussed to increase brightness to > 600 lux and to have it spread evenly over the whole training area ○ Playing Halls: to add lighting as discussed to increase brightness to > 800 lux and to have it spread evenly over the whole playing areas • Prayer rooms for men and women at Level 4: <ul style="list-style-type: none"> ○ To partition for male and female <p>Athletes' Village:</p> <ul style="list-style-type: none"> • Bathroom: <ul style="list-style-type: none"> ○ Current width of door = 76cm. <ul style="list-style-type: none"> ▪ To remove door and frame and replace with curtain = 89 cm. ○ Shower commode in bathroom: To provide for each accessible bathroom ○ Grab rails in bathroom: as agreed, to install along shower walls. ○ Ramp to bathroom: to install rail on either side of ramp • Social areas: <ul style="list-style-type: none"> ○ Sitting room furniture to be provided in main and minor lobbies • Entrance to Tower Lobby: <ul style="list-style-type: none"> ○ To install low ramp • Volunteers: <ul style="list-style-type: none"> ○ To station volunteers at ramp leading from each Tower to the Gardens at Level 1 as the somewhat-spiral ramp is too steep for a wheelchair user to manage him/herself. <p>Transport:</p> <ul style="list-style-type: none"> • Airport to Athletes' Village (AV) and AV to Venue: <ul style="list-style-type: none"> ○ To consider the need to increase the number of vehicles taking into account the cycle time for each trip is approximately 2 hours. <p>Sightseeing:</p> <ul style="list-style-type: none"> • To consider the possibility of offering this complimentary service
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