

# INTERNATIONAL TABLE TENNIS FEDERATION

## PARA TABLE TENNIS DIVISION



### SITE INSPECTION

|  |   |
|--|---|
| <b>Name of Tournament</b>                      | ITTF PTT Oceania Regional Para Table Tennis Championships                           |
| <b>Ranking Factor requested</b>                | Fa50  |
| <b>Name of the National Association</b>        | Table Tennis Australia endorsed by the Oceania Table Tennis Federation/ITTF Oceania |
| <b>Chairperson of the Organizing Committee</b> | Sue Stevenson (tbc)   |
| <b>Dates of Play</b>                           | 12 to 15 November 2013  |
| <b>Name of Site Inspection Delegate</b>        | Alison Burchell   |
| <b>Report submitted to ITTF</b>                | 25 May 2012   |

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| <b>Situation</b> | <p>Weather: is about 23<sup>0</sup>C maximum in November and 9<sup>0</sup>C minimum with about 65mm of rain for the month. Canberra is in a valley and can get humid.</p> <p>History: while indigenous tribes pre-dated European settlement in Australia, Captain Cook is said to have discovered the country in 1770. Canberra was established around 1824. In the early 1900s, following a debate on the venue for the capital, a compromise was reached where the capital had to be at least 100 miles from Sydney. In 1908, the site of what is now Canberra was selected in the “Australian Alps” and over the next few years, the city was developed with the centre-piece being the lake. The first Parliament building opened in 1927 and the new in 1988. The Parliaments are at the opposite end of an avenue to the Australian War Memorial.</p> |
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| <b>Airport</b> | <p>Number of airports: 2 – the first port of entry is likely to be Brisbane or Sydney. In either case, the teams will need to collect their luggage, clear customs and check in again so adequate time for this should be allowed. In Sydney and Brisbane, teams will have to take a bus to change from the international to domestic terminal and travel agents should be asked to pre-book this if possible.</p> <p>Canberra has 1 airport.</p> <p>Accessibility: in all 3 airports (Sydney x 2, Brisbane x 2 and Canberra) is good.</p> <p>Distances: 5 minutes driving time between international and domestic airports at Sydney and Brisbane.</p> <p>20 minutes driving time from Canberra airport to the Australian Institute of Sport.</p> |
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| <b>Transport</b> | <p><b>Airport - hotel</b><br/> Schedules: to be finalised at the time of second entries.<br/> Number of vehicles: to be finalised.<br/> Accessibility: appropriate vehicles will be hired. Regular buses and mini-vans will also be arranged.</p> <p><b>Hotel - venue</b><br/> <i>Teams and officials:</i> none necessary as the accommodation is about 500m from the venue and about 200m from the dining area.</p> <p><i>Emergency</i><br/> Ambulance: an ambulance will be on call.<br/> Accessibility: good.</p> <p><i>Other</i><br/> Sight-seeing, costs: this is possible and more detail will be provided. Sights include the Australian Parliament, Australian War Memorial and, closer to home, of the Australian Institute of Sport.</p> |
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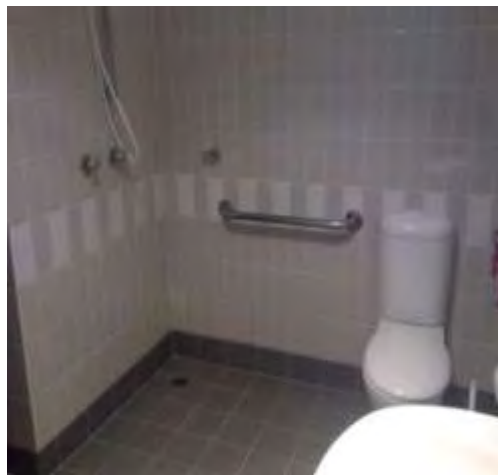
**Accommodation**

*Teams (accessible):*

Number of rooms: 14 wheelchair accessible apartments (4 single beds in 2 rooms) exist with 1 with 2 bathrooms en suite and 13 with 1 bathroom en suite  
Accessibility: good



Bedrooms in wheelchair accessible apartment



Shower and toilet in wheelchair accessible apartment

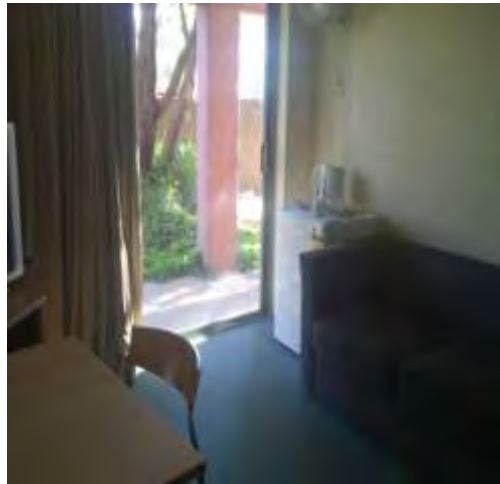
Width of entrance passage: about 78cms through a sliding glass door



Access to the wheelchair accessible rooms

Width of bedroom door: 78cms

Width of bathroom door: 78cms  
Width between the beds: 74cms  
Grab rails, seat in shower: grab rails exist with removable seats  
Step or doors to shower: none  
Bath or shower or combined: just shower  
Taps or levers: both  
Elevators (number and access for wheelchairs): none  
TV: in each common area in these rooms



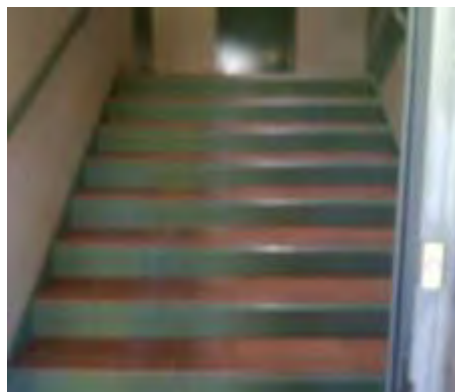
Common area between the 2 bedrooms

*Officials and ambulant team members:*

Number of rooms: 6 apartments with 2 rooms with 2 beds in each; 100 single rooms (3 per floor up to 4 floors i.e. 12 single rooms in each block)

Accessibility: none

Width of entrance passage to the building: about 78cms with 8 steps up to each landing



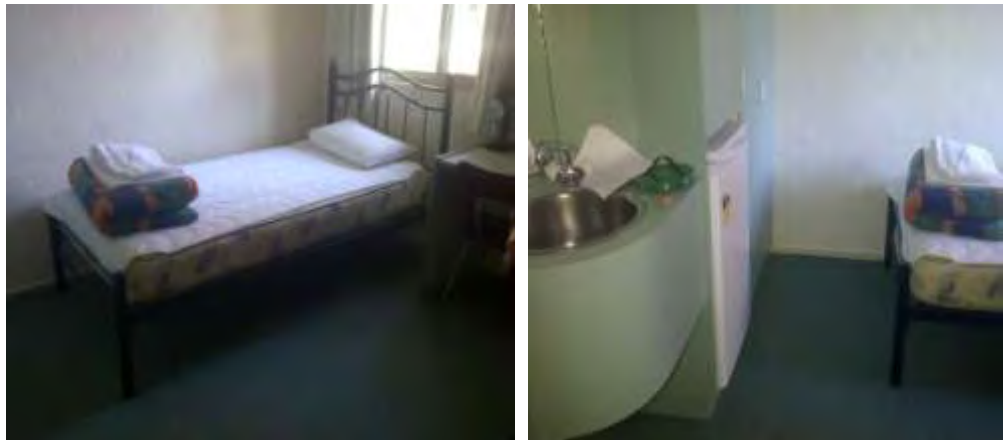
Stairs to the first floor



Common shared ablution on intermediate floors

Width of bathroom door: n/a  
Grab rails, seat in shower: n/a  
Step or doors to shower: both  
Bath or shower or combined: shower only  
Taps or levers: taps  
Shared facilities: on each intermediate floor there are 2 shower/toilet facilities

which are shared between 3-6 people  
Each single room contains the following: fridge, cupboards, fan, heater and linen



Single accommodation for ambulant team members

TV: on each floor there is a room which has been converted into a lounge area with a TV



Common area for ambulant team members

Airconditioning: none

Laundry facilities: there are facilities onsite at no charge on a self-service basis but participants should bring their own washing powder or this can be purchased at the residence reception

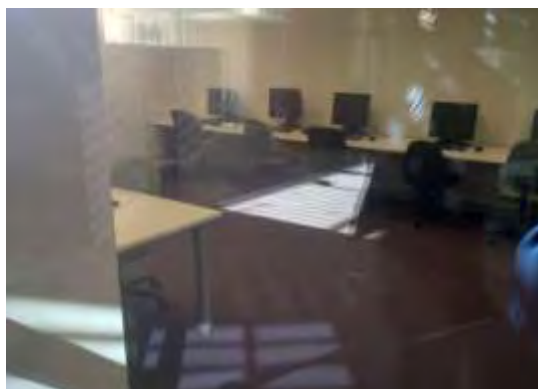
Change of linen: as necessary but every 3 nights

Elevators (number and access for wheelchairs): none

Electrical plugs: 3 pin (see below)



Internet facilities: are available in the rooms but reception is better in the public areas. A room next to the dining area is available with 8 computers and internet access



Computer room

Shop: in the residence reception, there is a shop with basics

Banking or teller machine: there is an ATM in the visitors' reception area

**Maximum number  
of players**

Approximately 70

**Meals**

Venue: none planned here except for the final function in the visitors' reception area near the playing venue



Venue for the final function



Cafeteria in the visitors' centre close to venue

Accommodation: a buffet (2 serving areas, 1 reserved for AIS athletes and staff) is on offer for breakfast, lunch and dinner. Please note that meal times for the event will be specified and teams must keep to these times. The referee will need to accommodate this in the schedule. In addition, yoghurt and fruit is available outside the dining area as snacks (please note that food may not be taken out of the dining room)



Buffet area in the dining room



"Snack" area – self-service

Packed meals: are possible but an extra charge will be levied  
Water, beverages: are available with meals and water bottles will be provided to all participants to fill with water from water fountains in the venue  
Variety: is good and includes Halaal, Kosher and vegetarian  
Assistance to carry trays: is available on a limited basis  
Meal times: breakfast 06h30 to 10h00; lunch 12h00 to 13h45 and dinner 17h45 to 20h45

**Travel time and distance**

The accommodation is about 500m from the venue or about 5 minutes walk



**accommodation to  
sport venue**

**Sport Venue**

Size: 55m x 34,8m



Playing venue



Likely height for the referee's desk



Playing area from concourse – light rays are from the venue lights

Accessibility: good

Playing area: 26m x 40m for 5 standing and 5 wheelchair tables

Training area: for warm up, a smaller area with 5 tables will be used



Training venue

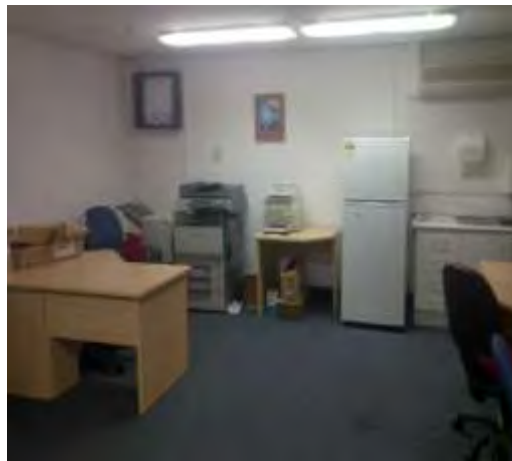


Average temperature: 21<sup>0</sup>C in the venue but this can be managed  
 Racket testing area: a room is available  
 Gluing area: can be found if necessary  
 Call area: is available with sufficient space for half tables and an assembly area  
 Classification: a room with a reception area is available for the examinations but a table in the warm up area will be used for the practical assessments  
 Meeting rooms: in the venue, the players' area will be used for the technical meeting and referee's briefing with umpires.



Players' area/technical meeting/referee's briefing      Umpires' area

Classification seminar room: is likely to be in the residence with a large capacity classroom style. It is about 500m from the venue  
 Offices (TD, referees): a shared office is available



TD and referee office

Seminar room

Rest areas (umpires, players): 2 separate areas are available, the players' area close to the call area and for the umpires, a room opposite the call area is available  
 Change rooms: available for men and women. In addition, 4 accessible toilets are available just adjacent to the venue



Wheelchair storage: can be provided if the need exists  
 Media facilities: can be investigated depending on demand

Training: part of the basketball hall has been reserved for this should it be necessary

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| <b>Doping control</b> | Office/reception: available<br>Tables and chairs: available<br>Fridge: will be available<br>Ablution facilities men and women: available |
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| <b>Equipment</b>     | Equipment to be used – dependent on supplier   |
| Floor                | Polished wooden sprung floor in the venue  |
| Tables               | Stag accessible  |
| Competition + number | 10   |
| Warm up + number     | 5  |
| Training + number    | 5  |
| Balls                | Adidas *** white   |
| Lighting             | Up to 10 000 lux   |
| Classification       | Medical beds: 2 will be provided<br>Screens: will be provided<br>Desks and chairs: in reception area will be provided<br>Table tennis table: will be a table in the warm up area |
| Physio               | Physio beds: may be made available depending on demand   |

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| <b>Administration</b> | Forms to be used for entries: as provided by PTT if an online system is not in place<br>PA: is available together with a simple hi-fi which will be operated from the referee's table<br>Production of results (photocopier): is available<br>Pigeon holes: will be provided and results/draws will be displayed near the playing hall |
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| <b>Medical First aid</b> | Physio support: can be arranged if necessary<br>Medical/emergency services: a first aid facility is available at the venue |
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|                            | <p>Doctor at the venue: will be covered by the first aid</p> <p>Hospital: is about 20 minutes drive</p>   |
| <b>Technical officials</b> | <p>Technical officials from host: referee, classifier as well as umpires and computer/results will be provided</p> <p>Referees: the referee team will be appointed by PTT after consultation with the organisers</p> <p>Umpires: will be invited and appointed by TTA</p> <p>Technical officials from ITTF: a TD, classifiers will be appointed</p>   |
| <b>Volunteers</b>          | <p>Ball boys and girls: will be provided as necessary for some sitting and standing players on request</p> <p>Results: will be available</p> <p>Other operational areas: will be available as need demands</p> <p>Student journalist: this will be a support function from the Australian Paralympic Committee</p> <p>Team assistants (language): may be provided if necessary</p> <p>Transport: volunteers will be available to assist teams arriving at airports during transit on arrival and departure. Similarly, at Canberra there will be assistance to help load teams and luggage to go to the AIS</p> |
| <b>Repair services</b>     | Will be on call   |
| <b>Medal ceremonies</b>    | <p>Opening: a short ceremony is envisaged</p> <p>Medal ceremonies: will be held after the singles and teams respectively</p> <p>Medal design: will be provided</p> <p>Podium: is being investigated, perhaps using the Arafura Games option</p> <p>Closing: will be a closing function for up to 150 people</p>   |
| <b>Visas</b>               | <p>Visas will probably be necessary for a number of countries. For some, applications can be done online at no cost (see <a href="http://www.immi.gov.au">www.immi.gov.au</a>)</p>  |
| <b>Spectators</b>          | <p>Space exists for up to 2 200 spectators but this will be reduced to a realistic number. Seats for wheelchair users are available on the first level and elevators (4 wheelchairs) are available. Local schools will be approached to attend</p>  |
| <b>Media</b>               | <p>Public relations: will be supported by the Australian Paralympic Committee</p> <p>TV: will be investigated</p> <p>Radio: will be investigated</p> <p>Newspapers, magazines: will be investigated</p> <p>Website: will be investigated</p> <p>Design of logos: already done</p>   |



Internet connection: is available in the hall at no cost but it does not have any security/virus filters so use of the system is at the individual's own risk

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| <b>Stay</b>                            |  |
| Arrival days                           | 9 November 2013  |
| Practice days                          | 10 and 11 November 2013  |
| Classification seminar                 | 10 to 13 November 2013   |
| Classification                         | 11 November 2013   |
| AUT course                             | 11 November 2013   |
| Technical meeting                      | 11 November 2013   |
| Opening Ceremony                       | 11 or 12 November 2013   |
| Competition days                       | 12 to 15 November 2013   |
| Continental Assembly                   | To be decided  |
| TD seminar                             | To be decided  |
| Closing Ceremony                       | 15 November 2013   |
| Departure day                          | 16 November 2013   |
| <b>Costs</b>                           | A\$130,00 per person per day (currently equivalent to €100,00)   |
| <b>Experience in organising events</b> | TTA has wide experience in organising national able-bodied and disability events and will be supported by the Australian Paralympic Committee which has significant experience in organising disability sport events   |
| <b>Organizing Committee</b>            | Structure of the organizing committee: to be finalised but all necessary resources will be available<br><br>Link to the National Association: organised by the national association<br><br>Link to the NPC: very close cooperation exists with APC staff being available to assist     |
| <b>Budget</b>                          | Has been developed, a grant application submitted to the state government and assistance from the ITTF is being sought. The budget will be managed in an ongoing way   |
| <b>Support</b>                         | Local municipality: being investigated<br>Provincial/state authorities: a grant application has been submitted<br>NPC, NOC: excellent support from the NPC<br>National Association: organised by the association<br>National government: support from the Australian Sports Commission |

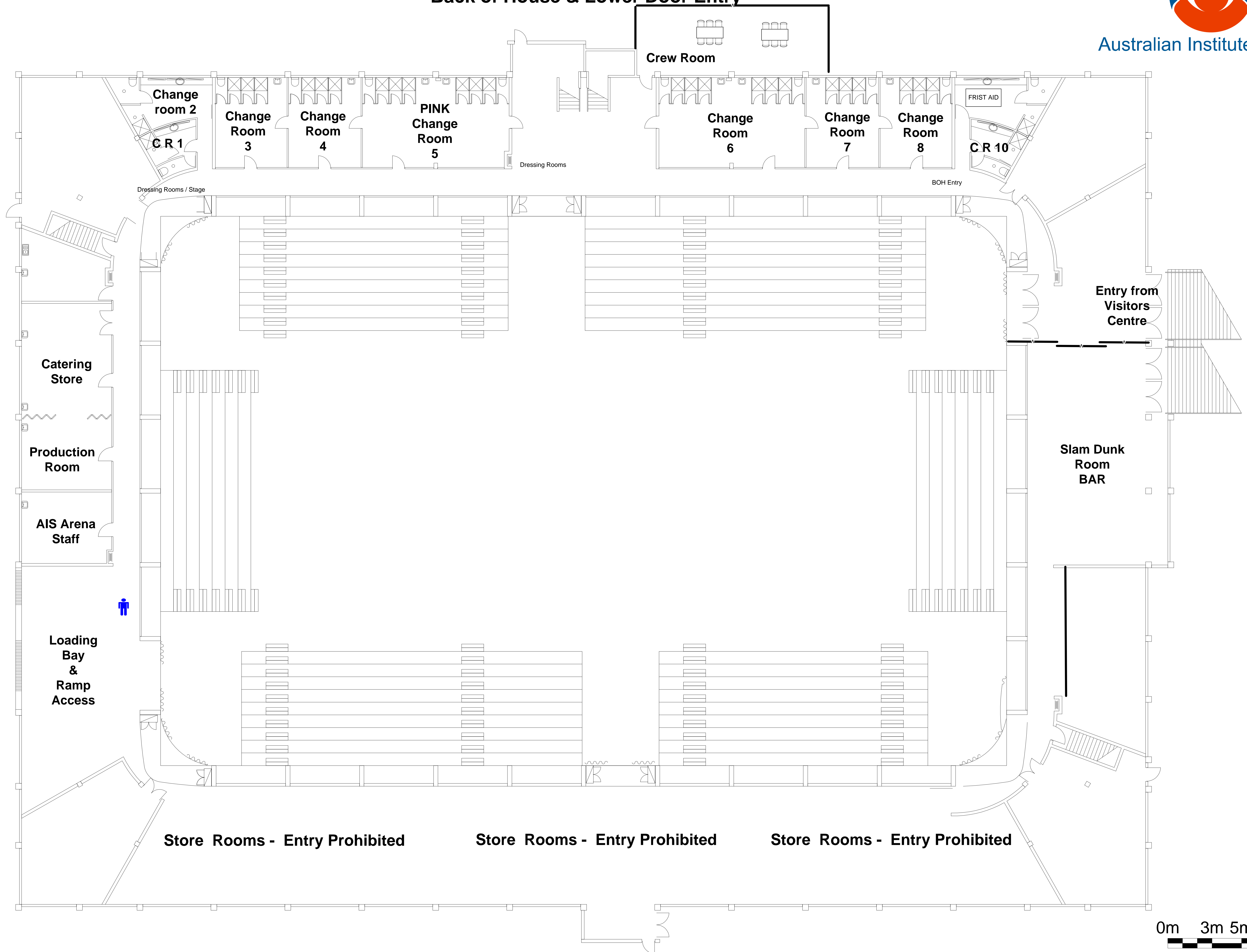
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|                        | Sponsors: being investigated   |
| <b>Entertainment</b>   | <p>To be organised as necessary. A swimming pool and gym are available at a small cost. There are also jogging routes through the property.</p> <p>As a sport venue, smoking and alcohol are not permitted.</p>  |
| <b>Recommendations</b> | <p>That:</p> <ol style="list-style-type: none"> <li>1. Volunteers be available at the airports to assist with transit arrangements for teams</li> <li>2. Arrangements be made for identified team management to have access to the accessible apartments in case of need</li> <li>3. Class 6 and 7, as necessary and if space permits, be given priority after sitting players, for available accessible apartments and then the single rooms on the 1<sup>st</sup> floor</li> <li>4. In case of need, golf carts for essential transport assistance should be investigated</li> <li>5. To assist in developing the continent, the organisers follow up on the possibility of hosting a coaching course or training camp during the event</li> <li>6. The application be approved</li> </ol> |

# AIS ARENA

## Back of House & Lower Door Entry



Australian Institute of Sport



Truck Bus/ Parking  
Compound  
Top of Ramp



Loading  
Bay  
&  
Ramp  
Access

AIS Arena  
Staff

Production  
Room

Catering  
Store

Dressing Rooms / Stage

Dressing Rooms

BOH Entry

FRIST AID

Crew Room

Change  
room 2  
C R 1

Change  
Room  
3

Change  
Room  
4

PINK  
Change  
Room  
5

Change  
Room  
6

Change  
Room  
7

Change  
Room  
8

C R 10

Entry from  
Visitors  
Centre

Slam Dunk  
Room  
BAR

Store Rooms - Entry Prohibited

Store Rooms - Entry Prohibited

Store Rooms - Entry Prohibited

0m 3m 5m 10m



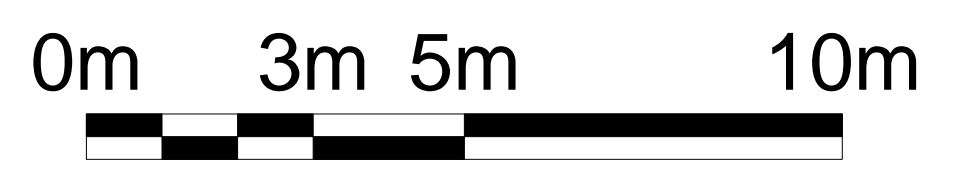
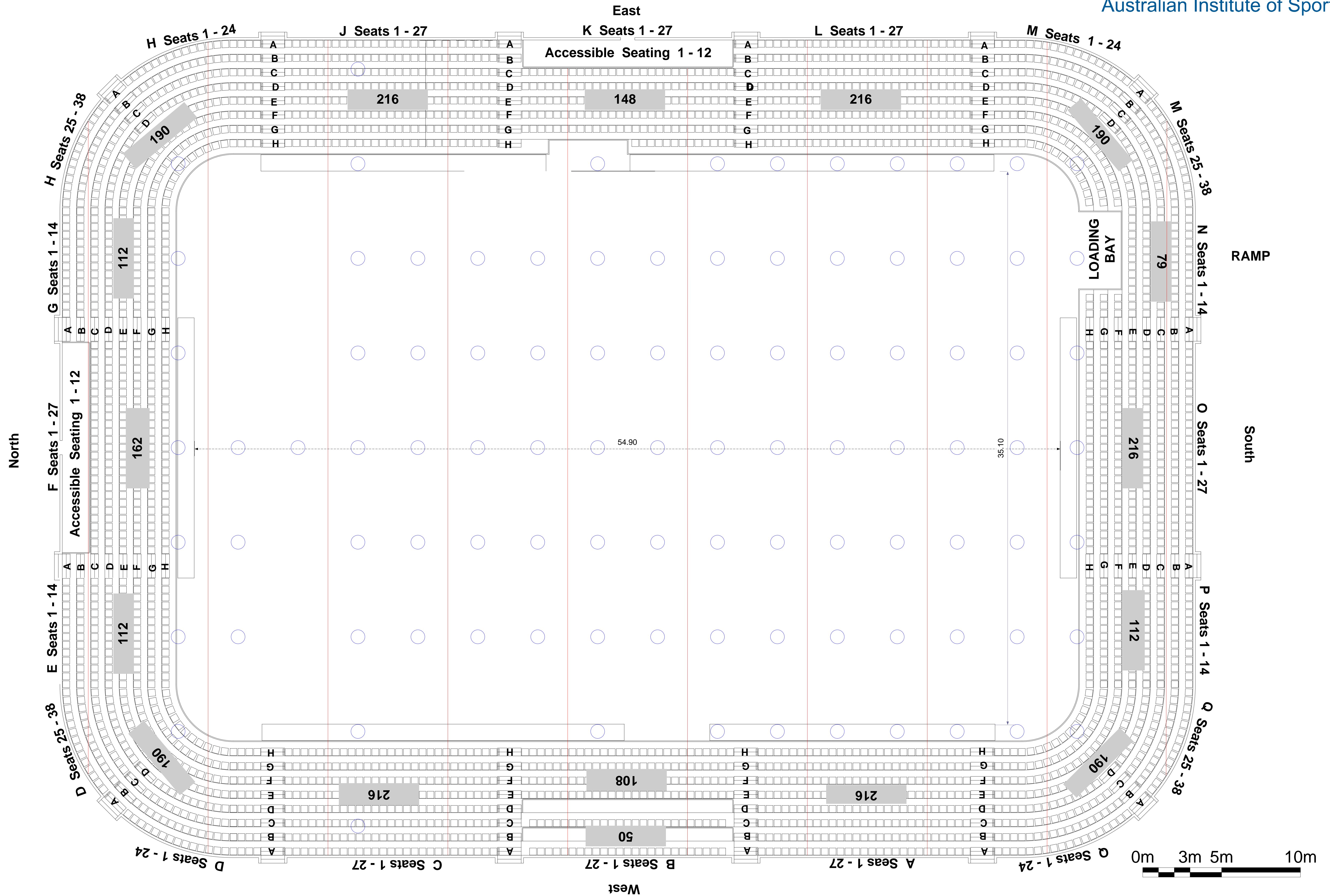
Sails in roof  
 Sharks tooth on East and West fixed bleachers  
 Thrust stage on feet risers only  
 Stage is carpet side up  
 Main stage 4 ft.

# AIS ARENA

Great Debate.



Australian Institute of Sport





## Australian Institute of Sport Bruce Campus

### AIS Aquatic Centre (10)

- Swim and Fitness at the AIS

### AIS Arena (7) (event entrance through Sports Visitor Centre [25])

- AIS Halls of Residence (35)
- AIS Hub (34) (entrance through SSSM [19])
- AIS Shop (25)
- AIS Theatre (14) **T**

### Archery Training Centre (27)

- ASC Residence and Reception (16)

### ASC Administration (30)

- Australian Sports Foundation (16) **Sports**

### Basketball and Netball Centre (13)

- Bronze Room (14) **B**

### Canberra Stadium (1)

- Café (25)
- Central Store (21)
- Childcare Centre (6)
- Combat Sports Hall (14)
- Commonwealth Room (22)

### Conference Facilities (STF) 14

- Corporate Services (17)
- National Sport Information Centre
- Dining Hall (35)
- Events and Sports Camps (18)
- Football fields (15)

### Frank Stewart Sport Training Facility (STF) (14)

- AIS Theatre (14) **T**
- Gold, Silver and Bronze meeting rooms **G S B**
- Combat Sports Hall
- Indoor synthetic pitch
- Gold Room (14) **G**
- Gymnastics Centre (12)
- Horticulture (26)
- Indoor synthetic pitch (14)
- Maintenance (21)
- Marathon Room (25)

### Merchandising Warehouse (28)

- Moran Room (25)
- Multi-purpose playing fields (24)

### Multi-sport Facility (11)

- Strength and Conditioning Gymnasium
- Volleyball Centre
- Multi-hall

### National Sport Information Centre (17)

- Outdoor synthetic field (23)
- Recovery and Swimming Centre (31, 32)
- Security **S**
- Silver Room (14) **S**
- Slam Dunk Room (7)
- Spine Building (18)
- Sports Science and Sports Medicine (SSSM) (19)

### Sports Visitor Centre (25)

- AIS Arena entry
- AIS Shop
- Café
- Marathon Room, Moran Room and Victory Bar
- Sports Visitor Centre Theatre (14) **T**
- Ticketek
- Tours and Sportex
- Strength and Conditioning Gymnasium (11)
- Tennis courts (8)
- Throwing field (9)
- Tours (25)
- Track and Field facility (2, 22)
- Venue Operations (18)
- Victory Bar (25)
- Volleyball Centre (11)