



# INTERNATIONAL TABLE TENNIS FEDERATION

## PARA TABLE TENNIS DIVISION: 2/2010

Minutes of a meeting of the Para-Table Tennis Division held from 09h10 on 3 and 4 November 2010 in Gwangju, Korea.

**PRESENT:** Øivind Eriksen (Chairperson), Vincent Boury, Juraj Stefak, Teresa Morello, Nico Verspeelt, Gorazd Vecko, Karol Ziduliak

**CORRESPONDING MEMBERS:** Lill Bhagwan, Silas Chiang, Edimilson Pinheiro

**BY INVITATION:** Neil Harwood (ITTF Executive Vice-President)

**IN ATTENDANCE:** Alison Burchell

**APOLOGIES:** Gaël Marziou, Barbara Talbot

**WELCOME:** the Chairperson welcomed all members to the meeting. The Division noted:

- the decision-making structures within the ITTF including the AGM, Board of Directors with the Executive Committee and the PTT Division and that the informal meeting of nations held during the PTT World Championships was not a forum to make decisions;
- Alena Kánová had been elected as the PTT representative on the ITTF Athletes' Commission;
- Egon Kramminger, Alena Kánová, Peppe Vella and Jolanda Paardekam had been elected to the PTT Players' Committee, all wheelchair players from Europe and later in the meeting, the Division would consider the best way to appoint 4 more players to balance the Committee.

**1 CONFIRMATION OF MINUTES:** minutes of the meeting held from 29 to 31 January 2010 were confirmed and signed.

**2 CHAIRPERSON'S REPORT:** the Division noted the Chairperson's report including:

2.1 marketing of PTT: the ITTF Marketing Director had attended part of the PTT World Championships:

- sponsorship for the PTT World Championships was a possibility together with the regional championships and some Fa40 events;
- other marketing opportunities, update of 2014 bidding document:
  - marketing opportunities would be pursued for the next world championships and the world championship contract would be adapted as necessary;
  - Mr Kimura, Executive Vice-President, had attended for 3 days and had been impressed by the technical skills of the players;
  - the new president of the Netherlands association had also attended and had similarly had been impressed;
- social responsibility brochure:
  - the Marketing Director had also developed a brochure covering development, education and training as well as PTT;
  - once the brochure had been signed off, it would be used to attract donors and sponsors.

2.2 status of the PTT Division:

- succession planning, job descriptions update by 31 March 2010: only 2 job descriptions had been submitted.
- PTT terms of reference:

- no comments had been received from PTT members but the ITTF was undergoing a review of all its committees;
- within this context, the size of the Division should be 10 including the athlete representative as full members with no corresponding members;
- some positions may, as a result, be combined;
- regional representatives should be appointed by or in consultation with the continental federations;
- the continuing integration of PTT into ITTF structures would affect the work of the Division;
- with the same rules, same officials working at events, an integrated process would avoid duplication of effort;
- the functions of each portfolio could still be done or supported either by another committee, the ITTF office as well as a person within PTT;
- the integration of medical and classification issues should be incorporated into the sports science or medical committee of ITTF.
- nominations for the PTT Division: the nominations for ITTF committees would be sent to national associations in January 2011.
- regional representatives to propose to the SOC their composition, terms of reference and job descriptions by 31 March 2010: nothing had been received.
- PTT members serving on other ITTF committees for 2011: this should be investigated for medical and classification issues, the media committee and the junior commission.
- areas of assistance from the ITTF:
  - circuit of junior events: definition of junior, junior circuit and ranking: this discussion should take place within the Junior Commission and Development Department;
  - GBR: discussions with the British Table Tennis Association for Disabled: no progress had been made but there were players with a disability in Scotland and Wales.
- integration (regional representatives):
  - Edi had attended the LATTU meeting in Mexico, had presented on the integration process and had met various representatives of LATTU members;
  - the application of the ITTF rules to accept nominations for umpires, referees, applications to host events should be applied;
  - the mechanism to allow associations to nominate the NPC to act on its behalf should be stopped as it was not really contributing to integration;
  - if a tournament was endorsed by a national association, the association would be responsible ultimately for the event;
  - the support of the Executive Committee and IPC Governing Board was needed to make progress with an approach to be made to some governments to facilitate the process;
  - the funding for players with a disability should be allocated to the organisation which supported the players.
- ITTF grant from the IPC:
  - the report on 2009 and proposal for 2010 activities had been submitted;
  - the first payment of €12 275,00 had been received and the second payment was in process;
  - the grant for 2011 would be the same i.e. €24 550 and ITTF received the largest grant from the IPC of all the sports.
- AGM in Moscow in May 2010: information had previously been distributed.
- classification documents to ITTF Headquarters:
  - a complete database including classification was being developed;
  - remote access would be included for 2 classifiers per tournament for classification information, access to video records and perhaps linking to plastic identification cards;
  - information with general access may include serve restrictions, corsets and belts.

The Division asked:

- a) all members to submit their job description;
- b) the Chairperson to submit proposals on the mandate and structure of the committee to the ITTF office;
- c) Øivind and Alison to investigate the incorporation of medical and classification issues into the sports science committee junior issues into the Junior Commission;
- d) the regional representatives to submit their terms of reference;
- e) Alison to contact the Junior Commission about incorporating PTT development issues into its work for its meeting to be held in December 2010;
- f) Neil and Gorazd to meet England, Scotland and Wales in Rotterdam;
- g) Neil to raise the issue of integration with the Executive Committee;
- h) Gorazd to emphasise with the TDs that entries from associations should only be accepted;
- i) all members to submit to Alison their reports for 2010 by 1 December 2010 together with their proposed activities for 2011.

**3 VICE-CHAIRPERSON'S REPORT:** the Division noted the Vice-Chairperson's report including:

3.1 use of Dr Wu's programme to 2012: the agreement had been signed till 2012 but Dr Wu was reticent to sell the programme to the ITTF.

3.2 anti-doping control, TUE, RTP:

- an RTP of 10 men and 10 women had been implemented in July 2010;
- a system to select players randomly should be discussed with Gaël and David;
- the size of the RTP may be reviewed in the course of 2011;
- associations should submit TUE applications on ITTF forms, not IPC forms;
- doping control had been done at the world championships but one day's doping control forms had not been submitted to ITTF but would be followed up.

3.3 sportspersonship award: no progress.

The Division asked:

- a) Nico and Alison to discuss the random selection of players for the RPT with Gaël and David;
- b) Nico and Alison to follow up the sportspersonship award proposal.

**4 TREASURER'S REPORT:** the Division noted the Treasurer's report including:

4.1 sanction and capitation fees:

- 50% of the fees for the 2009 German Open had been received from the Germany NPC and the next payment would be made in 2011;
- short payments on sanction fees had been paid by Italy, Taipei and Australia;
- Brazil 2009 capitation fees had been paid.

4.2 expenditure for 2010: it seemed that PTT had not spent as much as budgeted; there was an estimated €250 000,00 in PTT's name.

4.3 2011 budget: the budget would be prepared by the SOC and the proposal to include some funding for developing television footage to assist organisers in finding sponsors and help to develop classification and umpires' seminars would be incorporated (see below).

The Division asked:

- a) the SOC to work on the budget for 2011 and inform the members by the end of November 2010;
- b) Gorazd and Alison to discuss the television production with the Marketing Director including investigating other quotes.

Income	2010	2011	Expenditure	2010	2011
IPC	24000	24500	Meetings	34000	40000
Sanction fees	3000	8800	PTTD	26000	34000

Capitation fees	64400	98800	Other	8000	6000	
Interest	2000	500	Chairperson		3500	3500
2009 capitation	20000	3000	Vice-Chairperson		1500	1500
<b>TOTAL</b>	<b>113400</b>	135600	Development		10000	10000
			Medical officer		5500	12500
			Selection officer		12000	12000
			Tournament officer		800	1000
			Webmaster		500	500
			TD trainees		3000	5000
			TD Education			4000
			Athlete representative		4200	500
			Players Committee			1400
			Technical officer		500	400
			Regions		10000	10500
				Africa	3000	2000
				Americas	3000	3000
				Asia-Oceania	1000	4000
				Europe	3000	1500
			Media/TV		2000	10000
			Other expenses		3000	3000
			Gifts		2000	2000
			Dr Wu		2000	2000
			Touchscreen provision			9000
<b>SURPLUS</b>	18900	6800	<b>TOTAL</b>		<b>94500</b>	128800

**5 SECRETARY GENERAL'S REPORT:** the Division noted the Secretary General's report including:

5.1 communication deadlines for the submission of articles below:

- ITTF publications:
  - PTT specific publication: covered under enewsletter below.
  - Table Tennis Fascination: issued for the first time with photos of PTT players;
  - Future Spin (U18)
  - development magazine (every 2 years): was in production;
  - enewsletter: as necessary with a focus on integration issues to be issued by the Media Department with content provided by the Media Department;
  - press releases: as necessary with content provided by the Media Department;
  - website: TDs to submit information and photos timeously to the Media Department.
- IPC publications: nothing received:
  - newsflash: last Friday of the month.
  - bulletin: 2nd Friday of the month.
  - athletes' bulletin: dates of issue in 2011 would be distributed.
  - Paralympian: quarterly.

5.2 review of the strategic plan: no comments had been received.

5.3 code of conduct for ITTF for PTT to sign: no progress had been made.

5.4 application for inclusion in the 2016 Paralympic Games had been submitted and information on national championships had been requested which would be included in the rating system hopefully.

5.5 liaison with IWAS: this was ongoing mainly about IWAS Games (senior and junior).

5.6 liaison with CP-ISRA: the president and secretary general had resigned and the organisation was stabilising itself.

The Division asked:

- a) Alison to initiate a regular enewsletter about integration and other PTT related issues with the Media Manager;
- b) Alison to include in the tournament contract support for photographs and information to be sent to the Media Department before and during events;
- c) Alison to do an initial review of the strategic plan, including the relationship with IOSDs, for the members to review and discuss in Rotterdam.

- 6 TD COORDINATOR'S REPORT:** the Division noted the TD Coordinator's report including:
- 6.1 job descriptions for TDs: to incorporate media coverage, checking the entries were submitted by associations and passport copies of new players were submitted to Alison.
  - 6.2 competition, deputy competition and FOP managers and full or part-time status: this would need to be discussed with the Competition Department.
  - 6.3 the handbook (including a selection section, doping control, managing discipline, examination, application form, checklist with explanation of items on the checklist, use of Dr Wu's programme): this would be discussed by the SOC in February 2011.
  - 6.4 training system: this would be discussed by the SOC in February 2011 including:
    - update training system, training during world championships, trainers, application form, recruitment of trainees, examination, certification.
    - mentoring trainee TDs.
    - update the TD list on the website from 1 January 2010.
    - new TDs to be trained in 2011.

The Division asked:

- a) Neil and Alison to discuss the possibility of appointing a person within the Competition Department to work with PTT events;
- b) Gorazd to develop a job description for a TD;
- c) Gorazd and Alison to develop a plan for TD training using 2 seminars and targeting potential TDs to be discussed with the SOC in February 2011.

- 7 DEVELOPMENT OFFICER'S REPORT:** the Division noted the Development Officer's report including:
- 7.1 new nations (regional representatives and regional development officers):
    - there had been courses offered in a number of new PTT nations;
    - the benefit of integration with the Development Department was evident with the number of courses being offered in coaching, umpires and referees, course conductor and women's courses;
    - the umpire and referee courses had been integrated following changes to the rules from about 2005;
    - some course conductors in each continent should be trained if not already done;
    - developing nations in Europe should be considered, particularly in the former USSR countries;
    - the courses offered in countries in conflict could be a model used in many other similar countries.
  - 7.2 courses: training more course conductors in the regions based on geographical, linguistic and cultural ability as well as the need to popularize PTT should be considered.
  - 7.3 meeting in Moscow: this meeting had happened in addition to a general information session which had been well attended.

The Division congratulated the Development Department on the progress made in offering courses incorporating PTT.

The Division asked:

- a) regional representatives to make contact with the regional development officers with a copy to Leandro;
- b) the Development Department to incorporate PTT into the next round of continental agreements.

**8 ATHLETE REPRESENTATIVE'S REPORT:** the Division noted the Athlete Representative's report including:

- 8.1 brochure on player education on the rules: translations were underway.
- 8.2 hall of fame and merit award: the Hall of Fame plaques had been issued to players at the world championships.
- 8.3 athletes' representation and elections at the world championships 2010:
  - these had happened and Alena Kánová had been elected to the Athletes' Commission;
  - 2 men and 2 women had been elected to the players' committee but all from Europe;
  - the players' committee had approached Sally Wood to act as secretary and she had indicated her willingness to do this;
  - 3 more players should be appointed outside of Europe;
  - communication should be via email and Skype;
  - the players' committee should develop its own terms of reference;
  - the players' committee should recommend its chairperson to the Division.
- 8.4 donations to the Museum: this request had been put on the PTT page.
- 8.5 criteria for an award for the best organised tournament: to be referred to the players' committee.
- 8.6 criteria for the best player award over a year or only the regional and world championships: to be referred to the players' committee.

The Division asked:

- a) Vincent to send the players' brochure to Gorazd for TDs to issue at events;
- b) Vincent to facilitate the handover to the new players' committee, to consult the players' committee about the players to be appointed, to recommend its terms of reference and chairperson and to recommend criteria for an award for the best organised tournament
- c) Alison to consult the associations of players being considered to be appointed to the players' committee;
- d) the SOC to recommend to the Division the names of players to be appointed by the Division.

**9 TOURNAMENT OFFICER'S REPORT:** the Division noted the Tournament Officer's report including:

- 9.1 shorter questionnaire on the organisation of tournaments, review and feedback: this was not being done consistently.
- 9.2 review of the tournament structure, world table tennis trophy:
  - 5 tournaments had been cancelled by the organisers, 2 by PTT in 2010;
  - tournaments were improving each year;
  - the world table tennis trophy was not relevant for PTT at the current time.
- 9.3 PTT Tour 2010:
  - Brazil Fa20 was scheduled for the end of November 2010;
  - for the Final, if a class has less than 8 players, the contingency did not exist.
- 9.4 World Championships 2010, same format of play for the Paralympic Games: the time available for the Games would not allow 2 players going forward to the knock-out phase in the singles events.
- 9.5 signature of contracts for all events and review efficacy: the only contract not signed was for the Tetra Open in 2010.

- 9.6 status of the German Open 2011: there should be only 1 tournament per country with ranking or rating points.
- 9.7 Regional Championships 2011 and format of play for singles and team events, in singles with the top 2 in the round robin proceeding to the knock out; every match best of 5:
- 9.7.1 Croatia (European Championships): the organisers had now provided the letter from the airline for travel between Zagreb and Split.
- 9.7.2 Hong Kong (Asia-Oceania Championships): the date had moved earlier in December 2011 and another site inspection had to be done as the hotel had changed; a site inspection had been done for China (2013).
- 9.7.3 the All African Games (African Championships): PTT would not be incorporated in the All Africa Games so South Africa was investigating hosting this event.
- 9.7.4 the ParaPanAm Games (Americas Championships): the organisation was continuing.
- 9.8 World Championships 2014:
- site inspections for China and Italy would be done in November and December 2010 and the Executive Committee would decide on the recommendation of the Division;
  - having more world championships every 2 years was difficult without candidates;
  - combining with the ITTF World Championships was not viable although umpires were available towards the end of the event.
- 9.9 sanction fee for regional championships: currently no sanction fee was levied.
- 9.10 TD reports submitted within 2 weeks: the site inspection reports should also include photos and measurements of doors etc. and TD reports after the event should be honest.
- 9.11 tournament organiser's handbook and education: no progress.
- 9.12 status of multi-sport games:
- following the last meeting, a level of sophistication had been developed for multi-sport games as set out below;
  - having multi-sport events sometimes had advantages as Governments paid for the teams' participation and therefore many more players competed;
  - however, some organisers did not apply all the regulations (travel for officials, per diem and capitation fees);
  - some IFs had a substantial sanction fee rather than charging capitation fees;
  - the Para Pan American Games were under the jurisdiction of the IPC as the Americas Paralympic Committee was still a committee of the IPC;
  - the All Africa Games would be organised according to the requirements of the African Table Tennis Federation;
  - the IOSD games were of little value and could be organised excluding the top players along the lines of the old Stoke Mandeville event to focus on development;
  - the APC was considering paying 1/3<sup>rd</sup> of the capitation fee for the Asia Para Games to the ITTF;
- 9.12.1 games with restricted entries (Commonwealth, language) no ranking factor;
- 9.12.2 IOSD games open to all disabilities, nations, apply the PTT rules and regulations, Fa20;
- 9.12.3 regional games (Asia, Arafura) Fa20 if PTT rules and regulations apply;
- 9.12.4 regional championships organised as part of a regional games, Fa50;
- 9.12.5 youth regional games, starting 2012, organised with a separate ranking list; IWAS Junior Games age groups U21 and U18.
- 9.13 calendar for 2011 with ITTF World Championships 2011 as a Fa40 event:
- 6 applications for Fa40 events in 2011 including an event combined with the ITTF World Championships had been received;
  - no specific PTT Pro Tour Final organiser had come forward.
- 9.14 inclusion of PTT events on the ITTF calendar: this was in process.

- 9.15 cancellation of the open event, best of 5 in singles and teams and impact on the classification process: the players favoured the cancellation of the open and the observation for classification would take place during the singles.
- 9.16 player feedback: conflicting feedback was often received but with the cancellation of the open, entry fees may be reduced.

The Division asked:

- a) Gorazd to emphasise to TDs that they must get passports copied for all players competing and send them to Alison;
- b) Karol to make recommendations covering possible weak points in the PTT Pro Tour Final;
- c) Gorazd and Alison to develop a handbook for organising tournaments including the role of TDs and referees;
- d) Gorazd to write warning letters to the organisers of Piestany and Lasko reminding them of the need to meet their undertakings for organising high quality events;
- e) Gorazd to incorporate PTT events into the ITTF calendar where possible.

The Division agreed:

- i) not to sanction a tournament in the same country for the following calendar year where a tournament had been cancelled;
- ii) to set non-refundable sanction fees at €300 for Fa20, €500 for Fa40, €700 for Fa50 and €1 000 for Fa80 with effect from 2012;
- iii) not to be allocate a sanction for IOSD games, senior and junior, as they were not open to all disabilities;
- iv) to set the sanction fee at €4 000 and €2 000 (seniors and juniors respectively) for regional games including PTT with effect from 2013, allocate a ranking of Fa50 with special circumstances for Oceania to be considered and all regulations to be applied in these regional games;
- v) to sanction 6 Fa40 events in 2011 with no final;
- vi) to cancel the open event with effect from 1 January 2011 with priority to round robin groups of 3 in the team and 4 in the singles being given and matches being best of 5;
- vii) to increase the capitation fee for Fa40 with effect from 1 January 2012 to €30,00.

**10 TECHNICAL OFFICER'S REPORT:** the Division noted the Technical Officer's report including:

- 10.1 update of the handbook and integration with the ITTF documents for 1 September 2010: draft amendments to chapter 3 and 4 of the ITTF Handbook had been prepared together with the draft directives.
- 10.2 the change to the wheelchair serve: no change would be made.
- 10.3 proposed changes to the laws of table tennis, regulations and handbook for match officials: these changes had been approved by the Board of Directors and were effective 1 September 2010.
- 10.4 deputy referee only for events with >200 players: this was not possible.
- 10.5 AUT course and evaluations at PTT events: this would attract WB and BBIP umpires to participate in PTT events.
- 10.6 meeting with URC in Rotterdam 2011: this would be covered with the Rotterdam meeting.
- 10.7 jury for regional championships, Fa20, Fa40: should be advertised in the information given out by the TD.
- 10.8 ranking list for selection: this would remain as the one issued on 31 December 2011.

The Division asked:

- a) Karol and Alison to work through possible omissions in the draft chapter 3, chapter 4 and directives for PTT events;

- b) Alison and Gorazd to make contact with PTT event organisers to run AUT courses and/or evaluations with a focus on events outside of Europe.

The Division agreed to approve the draft chapter 3, chapter 4 and directives for PTT events for implementation from 1 January 2011 understanding that they would be formally incorporated into the ITTF's documents from 1 September 2011 if approved by the Board of Directors.

- 11 MEDICAL OFFICER'S REPORT:** the Division noted the Medical Officer's report including:
- 11.1 classification code ratification: the Code was being reviewed by the IPC.
- 11.2 classifier education and manual:
- more than 200 names in the database but 7 senior classifiers were active; 30 level C were active; 5 level B were active; about 200 level A were trainees;
  - those who were possibly active would be contacted to undergo refresher courses or be removed from the database;
  - the seminar structure had changed so that level A (introduction for 4 days) could be done in the regions; the content had been confirmed and trainees had to train for 1 year indicating an interest to continue;
  - in level B (5 days: 3 days seminar and 2 days observation), there were medical and technical components as well as theory and practical and would include class 11; this seminar would be offered in 2 regions in 2011; the need to train the technical classifiers had been identified;
  - in level C, would be a continuation of level B;
  - seminars would be organised in Americas for level A; all regions for level B;
  - the technical training component was nearly complete;
- 11.3 implementation of the new system for sitting classes for 2010:
- an ability to walk and do side steps versus an ability to move or stand was assessed;
  - 16 male and 12 female players had been assessed and all found to be eligible for sitting classes;
  - if players in class 5 were not at the world championships for re-assessment, they would have to participate in tournaments in 2011 in order to be eligible for the Paralympic Games;
  - some players had expected more class 5 players to have been re-classified and needed to understand the issues relating to moving in the context of table tennis.
- 11.4 classification database: covered in 2.2 above.
- 11.5 INAS-FID classification update:
- much work had been put in to develop the system;
  - the classification would be done at the INAS-FID European Championships in which Japan and Hong Kong were also included;
  - in addition, class 11 players would be classified during the regional championships;
  - all regions, classifiers, coaches, team leaders were invited to attend the class 11 seminar;
  - in preparation for an evidence based classification system, a budget for research and preparing teaching materials would be needed;
  - the IPC had invited ITTF to contribute 15% of the touch screen technology costs;
  - an agreement had been signed with INAS-FID relating to access to and confidentiality of some relevant information.
- 11.6 length of the femur stump: these discussions were ongoing relating to class 8.
- 11.7 classification information for TD training from Aart: these aspects would be extracted from the classification training materials for TD training.
- 11.8 course in Iraq: no further information was available.
- 11.9 classification before a tournament: classifiers must be at events 2 days before the first day of competition as well as those players to be classified.

11.10 rule change: if a protest was submitted to the Classification Secretary after a tournament, the Classification Secretary should determine in which event/s the player should participate to resolve the protest within the next 3 months.

11.11 classifier at Fa40 events: a classifier should attend Fa40 events, at the cost of the organisers, to observe players although he or she could not change any class but should send his or her report to the Classification Secretary.

11.12 motorised chairs: some players needed to use motorised chairs and this should be assessed through the classification process.

The Division asked:

- a) Alison to check whether the Code should be formulated as directives and to ensure that the Olympic and Paralympic Commission ratified it;
- b) Gorazd and Nico to ensure that the need for class 5 players to be classified to be eligible for 2012 was included in the general information and in the selection process for 2012;
- c) Alison to contact the Players' Committee to make contact with relevant class 5 players about the need for classification to be eligible for 2012;
- d) Juraj to provide Gorazd the information on classification to be used for TD training;
- e) Alison to amend the contract for Fa40 to include a classifier to attend for observation.

The Division ratified the decision to recommend to the ITTF and IPC that class 11 be included in the programme for the 2012 Paralympic Games.

The Division resolved to:

- i) include in the classification code that: "if a protest is submitted to the Classification Secretary after a tournament, the Classification Secretary shall determine in which event/s the player must participate to resolve the protest within the next 4 months, failing which, the player's sport class status will be changed to the higher class."
- ii) include a classifier to attend Fa40 events at the cost of the organisers.

**12 SELECTION OFFICER'S REPORT:** the Division noted the Selection Officer's report including:

12.1 proposals for the Parapan American Games 2011:

- 120 slots had been approved and a proportion allocated per country based on the ranking list;
- the number of events would only be finalised after entries had been confirmed;
- INAS-FID had applied for additional slots but no response had been received as the organisers were clear that the total number of players could not exceed 1 500.

12.2 presence at regional championships: this would be reduced or eliminated where possible.

**13 COACHING COMMITTEE SECRETARY'S REPORT:** the Division noted the Coaching Committee Secretary's report covered in 7 above.

**14 RANKING OFFICER AND WEBMASTER'S REPORT:** the Division noted the Ranking Director and Webmaster's report including:

14.1 integration with the ITTF website: apparently no progress had been made however, a player from the USA had volunteered to assist but was not able to contribute as yet.

14.2 migration of the website and creation of an online database: until the website had been integrated, the website could not be migrated but progress was being made on the development of a player database, including classification information.

14.3 calendar management: the calendar would be managed in cooperation with the Competition Department, all references to IPTTC were being phased out.

14.4 rating and ranking progress and recommendations, ranking factors:

- there were some small improvements that could be made e.g. a form of incentives should be incorporated;
- introducing the system now would be with very little notice may not be constructive;
- if the system was introduced in 2012, it would help develop an accurate seeding system although the selection would be done on the basis of the current ranking system;
- the rating system may affect the selections done by countries but it would also give selectors a clearer picture of the quality of their players.

14.5 online entries: with the unique ID being used in the player database, this would be the next step in Dr Wu's programme.

The Division asked:

- a) Neil and Alison to follow up on the website integration process;
- b) the Players' Committee to review and make proposals to improve the rating system;
- c) Alison to submit the proposed change for team events for the doubles match to be played last to the BoD for consideration.

The Division resolved to:

- i) thank David Jackson and Gaël for the major step forward in the rating system being developed;
- ii) introduce the rating system from 1 January 2012, which would be used for seeding for the Paralympic Games, to allow further refinements to be made so that it could be finalised in May 2011;
- iii) use the rating system on the website from 1 January 2011 running in parallel for 2011;
- iv) recommend to the Board of Directors that the doubles match be the last in team events;
- v) keep the points for the open event on the ranking.

15 **REGIONAL REPORTS:** the Division noted the regional representatives' reports including:

15.1 Americas: a women's course had been held in Uruguay and 3 tournaments would be held in the region in 2010 and 5 would be held in 2011.

15.2 Africa: the only active integrated association seemed to be South Africa, in order to assist participation in the African Championships, sponsorship was being sought to cover some of the participants costs and candidates for 2013 should be found as soon as possible.

15.3 Europe:

- for updates of the website, a professional interpreter may be necessary but could be done either by volunteers or by the national association;
- there had been liaison with tournament organisers;
- 2/3rds of the events in 2010 were held in Europe and 50% in 2011;

15.4 Asia-Oceania:

- cooperation with the Oceania development officer had contributed to increased activity in Oceania;
- New Zealand had had a PTT event recently;
- the continental representative had been co-opted onto the Oceania Table Tennis Federation executive;
- the training centre in Beijing had been accredited as an APC training centre including table tennis;
- a focus of the APC was the former USSR countries using the Korea and China training centres;
- a meeting of nations interested in table tennis would be held during the Asian Para Games.

The Division asked:

- a) Lill to follow up candidates to host the 2011 and 2013 African Championships;

- b) the continental representatives to contact the continental presidents to organise a meeting during the ITTF World Championships, which meeting could include the continental development officers;
- c) Alison to support the continental representatives to develop an agenda for the meetings with the continental presidents;
- d) Neil and Alison to initiate discussions with the continental presidents during the upcoming World Junior Championships;
- e) all continental representatives to keep an up to date excel sheet about contact with associations and progress with integration for discussion in Rotterdam.

**16 LONDON 2012:** the Division noted a report from the TD including:

- 16.1 the number of events: had increased to 29;
- 16.3 player slots: had increased to incorporate class 11 and a further 2 men and 2 women slots had been requested for class 11 but a response had not yet been received.
- 16.3 competition schedule:
  - a final check would be done to see if 2 players could progress to the knock out phase but this was not likely due to the limited time available;
  - the first session would start at 09h00, the second session 16h00, medal matches would be played one after the other and medal ceremonies would be held after each session of finals.
- 16.4 Olympic and Paralympic Games Commission: the competition schedule would be presented for approval.
- 16.5 equipment: DHS tables (including wheelchair accessible tables), Tinsue floor, white Nittaku balls had been approved.
- 16.6 officials (NTOs and ITOs):
  - Francesco Nuzzo (referee) and Steve Welch (deputy referee) had been appointed with Georgios Seliniotakis (technical operations manager);
  - the jury had been added to the list of ITOs;
  - other officials would be appointed before the end of 2011.
- 16.7 Jury: the ITTF representative, secretary general and technical/classification representative had been proposed to IPC.
- 16.8 site inspections: would be done in a joint delegation on 1 and 2 December 2010 but no separate test event would be held for the Paralympic Games.
- 16.9 tournament credit: this had to be set based on lessons learnt in the lead up to Gwangju.

The Division resolved to set the tournament credit for the Paralympic Games at 80 to be achieved from 4 November 2010 to 31 December 2011.

**17 NEXT MEETING:** would be held on 9, 10 and 11 May 2011 from 17h00 to 20h00 and a meeting with possible outgoing and incoming members on 13 May 2011 during the ITTF World Championships in Rotterdam, noting that attending PTT meetings would be the priority.

There being no further business, the meeting ended at 13h13 on 4 November 2010.

**READ AND CONFIRMED AT THE MEETING**

**HELD ON .....**

**CHAIRPERSON .....**

AMB/

5 November 2010